

# Graeagle Meadows Women's Golf Club By-Laws

## **ARTICLE I Name and Purpose**

SECTION 1. The name of this Organization shall be Graeagle Meadows Women's Golf Club.

SECTION 2. The purpose shall be to promote and advance amateur golf and golfing activities, to observe and enforce the rules and etiquette of golf, and to encourage high standards of sportsmanship.

## **Article II Membership**

SECTION 1. The membership shall consist of any women eighteen (18) years of age or older who have been duly and regularly admitted to membership in the Graeagle Meadows Women's Golf Club and who have paid dues as provided.

SECTION 2. Newly affiliated members wishing to enter competition must have an established USGA handicap or a temporary handicap computed by turning in five (5) score cards, attested, dated and signed, with no incomplete holes.

SECTION 3. The acceptance of membership into Organization shall bind each member to abide by all the rules, conditions and regulations of the Organization.

SECTION 4. Female junior golfers, seventeen (17) years of age and younger, will be accepted for membership into Organization solely for the purpose of establishing and maintaining a USGA handicap.

SECTION 5. The board of Directors, after a fair hearing, shall have the authority to expel; a member whose conduct is considered by them to be a discredit to the Organization.

## **ARTICLE III DUES**

SECTION 1. Dues for the ensuing year shall become due and payable November 1st and delinquent on December 1. Any member delinquent in payment of dues shall not be eligible to participate in any Graeagle Meadows Women's Golf Club activities, until said dues and any penalties imposed by the Board are paid, and shall not appear in the GMWGC Roster. Any member withdrawing from the membership shall not be entitled to any refund of dues paid, except by special action of the Board.

SECTION 2. It shall be the duty of the Board to set the amount of membership dues for each

year, or part of year. Any increase in the dues shall be voted on and approved by the membership at a General Meeting.

## **ARTICLE IV GOVERNMENT AND MANAGEMENT**

SECTION 1. The government and management of the Organization shall be vested in the membership.

SECTION 2. The elected officers shall consist of Captain, Co-Captain, Secretary and Treasurer. The Captain shall appoint the Tournament Chair, Play Day Chair, Handicap Chair, Rules and Greens Chair, Membership Chair, NCGA Representative, and any other Chair or Committee Member deemed necessary by the Captain.

SECTION 3. The governing body shall be the Board of Directors and shall consist of the following: Captain, Co-Captain, Secretary, Treasurer, Tournament Chair, Play Day Chair, Handicap Chair, Rules and Greens Chair, Membership Chair, NCGA Representative.

SECTION 4. Officers shall be elected for two (2) years term. Each candidate for office shall have been a member of the Organization in good standing for at least (1) year prior to the election and have dues current.

SECTION 5. The Nominating Committee, appointed pursuant to Article VI, shall report its slate of nominees for Captain, Co-Captain, Secretary and Treasurer to the Membership Organization and post the slate of nominees on the bulletin board of the Organization at least (3) weeks prior to the general Membership Meeting at which the election of officers shall occur.

SECTION 6. The annual election shall be at the Fall General Membership Meeting. Further nominations may be made from the floor at the meeting if there is more than one (1) nomination for any office, voting must be by written ballot.

SECTION 7. Each elected officer shall take her respective office on November 1<sup>st</sup>.

SECTION 8. If any vacancy occurs on the Board of Directors the Captain shall appoint a member to fill the vacancy. The person so appointed shall hold the office for the expired term of her predecessor.

## **ARTICLE V COMMUNICATIONS / PLAY DAY REGISTRATION**

SECTION 1. GMWGC will utilize email and our website for information and notices. The website is GMWGC's official bulletin board.

SECTION 2. GMWGC will utilize online programs for Sign-Ups, Pairings, Scorecards, Posting, Results, and recording of Birdies, Eagles and Eclectic scores and reports.

## **ARTICLE VI. MEETINGS / QUORUMS**

SECTION 1. There shall be an Annual General membership Meeting in the fall, at such time and place as the Board of Directors shall designate, to consider and act upon the following.

The Captain's report, which shall include a summary of business and issues of the past year.

The financial report of the Treasurer.

Election of Officers for the ensuing year.

Any other business deemed pertinent.

SECTION 2. SPECIAL MEETINGS: Special meetings of the general membership may be called by the Captain or the Board of Directors, or by petition of fifteen (15) percent of the general membership.

SECTION 3. NOTICE OF MEETINGS: There shall be a twenty (20) day notice of the time and place of the Annual General Membership Meeting and ten (10) day notice of the time and place of any other General membership meeting. Any notice of a special meeting shall contain a statement of matters to be considered.

SECTION 4. VOTINGS PRIVILEGES: Each member in good standing shall be entitled to one (1) vote at any regular or special General Membership Meeting. A majority vote shall determine all matters. Voting may either be by written ballot, by a show of hands, email or voice vote via phone.

SECTION 5. REMOVAL OF DIRECTORS: Any or all Directors may be removed from office at any time by a two-thirds vote of the members present at any General Membership meeting call for such purpose.

SECTION 6. QUORUMS: Five (5) members shall constitute a quorum at any Board of Directors meeting; Thirty-Three (percent (33%) shall constitute a quorum at any regular or special General Membership Meeting.

## **ARTICLE VI OFFICERS**

SECTION 1. CAPTAIN:

Shall preside at all regular and special meetings of the membership and the Board. She shall make up the yearly schedule of tournaments and Play Day events in coordination with the Tournament Chair and Play Day Chair.

By July, she shall appoint a Nominating Committee of three (3) members to propose names for the election of Captain, Co-Captain, Secretary and Treasurer for the following year.

She shall be an ex-officio member of all committees.

She or the Treasurer shall sign all checks and shall have such other duties and responsibilities as

are vested in her by these By-Laws or action of the Board.

SECTION 2. CO-CAPTAIN:

Shall act as assistant to the Captain and shall assume her responsibilities in case of the Captain's absence. She shall attend all meetings and conferences attended by the Captain. Co-Captain may include assisting with handicap Chair duties.

SECTION 3. SECRETARY:

Shall keep full and complete records of the proceedings of the Board of Directors and the General Membership Meetings, and shall provide the Captain with a copy of all minutes and correspondence and retain a copy for her records. She shall serve all notices required by the By-Laws of the Organization.

SECTION 4. TREASURER:

Shall keep an accurate record of all monies of this Organization. She shall pay all authorized bills owed by the Organization. She shall prepare and read a financial report at every meeting, providing a copy for the Secretary. She shall collect all dues owed this Organization.

SECTION 5. TOURNAMENT CHAIR:

Shall assist the Captain in making up the yearly schedule of Tournaments and Play Day event in coordination with the Play Day Chair.

She shall supervise the Captain's Cup and Club Championship. She shall determine distribution of Tournament funds. In cooperation with the Rules and Greens Chair, she shall determine when winter or summer rules will go into effect. She shall be responsible for eligibility of tournament entrants.

SECTION 6. HANDICAP CHAIR:

Shall maintain handicaps for all members in accordance with the USGA formula as provided by the Golf handicap and Information Network (GHIN). She shall send the scores of all paid members to the GHIN by the required date and post all handicaps in the Graeagle Meadows Golf Course Clubhouse.

SECTION 7. NCGA REPRESENTATIVE:

Shall represent the Organization at all Association meetings or appoint a substitute to act in her absence. She will keep this Organization informed of all activities and tournaments sponsored by NCGA.

SECTION 8. MEMEBRSHIP CHAIR:

She shall accept all applications for membership for submission to the Board.

SECTION 9. PLAY DAY CHAIR:

Shall coordinate Thursday play days, except the Invitational, Club Championship, Captain's Cup and Eclectics.

She shall determine distribution of Play Day funds.

**SECTION 10. RULES AND GREENS CHAIR:**

Shall decide all questions regarding the application of the USGA Rules of golf and local rules which may arise during a competition, requesting assistance of the Club Professional, as needed. She shall determine the application of summer or winter rules in coordination with the Tournament Chair and shall post such information at all times in the Clubhouse.

**ARTICLE VII PARLIAMENTARY**

The rules contained in "Robert's Rules of Order Revised" shall be the authority.

**ARTICLE VIII AMENDMENTS**

Amendments to the By-Laws may be made by the members at any General membership Meeting by a majority of all votes cast, provided that written notice of the proposed amendment shall have been posted at least thirty (30) days prior to meeting.

REVISED 2002

REVISED 2003

REVISED 2010

REVISED 2018

REVISED 2019

REVISED 2023