

Healdsburg Women's Golf Club

Standing Rules

The object of these Standing Rules shall be to provide for the orderly and routine conduct of all activities of the Healdsburg Women's Golf Club (HWGC). These Standing Rules are an adjunct to the Constitution and Bylaws and shall govern all matters to which they are applicable, and which are not covered by the Bylaws. Standing Rules may be adopted, amended or rescinded without previous notice at any General or Board meeting by a majority of any quorum present.

The Healdsburg Women's Golf Club shall promote the sport of golf to women at the Healdsburg Golf Club at Tayman Park. The HWGC shall provide a welcoming environment for all, introduce players of all abilities to the challenges and rewards of the game, foster sportsmanship and camaraderie, and encourage growth of the game.

Application

1. Application shall be made on the HWGC application form or online at <https://healdsburgwgc.memberplanet.com>.
2. If the new member does not have a Golf Handicap and Information Network number (GHIN number #), one will be assigned upon entry into the GHIN system.
3. If the new member does not have an established handicap (i.e. no GHIN #), she shall submit three (3) 18-hole scorecards (or six (6) 9-hole scorecards or combination of the two totaling 54_holes of play) as soon as possible to the Handicap Chair to establish a temporary handicap.
4. A new member is eligible to participate in sweeps after:
 - a. She has submitted an application;
 - b. She has paid her dues;
 - c. She has a confirmed handicap index or temporary handicap index (minimum three (3) 18-hole scorecards six (6) 9-hole scorecards or combination of the two totaling 54 holes of play).

Dues

1. Dues of \$95.00 are payable on November 1. These dues consist of \$46 as NCGA dues and \$49 as HWGC (club) dues. Dues for new members are \$98.00: \$46 NCGA dues, \$49 club dues, \$3.00 hole-in-one insurance.
2. Dues are considered delinquent if not paid in hand by January 1st.
3. Names of non-renewing members will be inactivated on the computer during January.

Weekly Play Days

1. The HWGC plays according to USGA rules. This includes the use of Preferred Lies, application of which to be determined by the Pro Shop.
2. All member players in assigned tee times must enter and pay prize fund (sweeps) money. Sweeps are optional for guests. No Sweeps shall be paid if there are seven (7) or fewer players for the day.
3. Sign up shall be by calling the Pro Shop up to two weeks in advance of a playday.
4. The weekly sweeps shall be \$5.00 per golfer, both 9-hole and 18-hole players.
5. While pro women golfers are welcome to join us in the games, pro golfers shall not enter "sweeps".
6. Sweeps shall be paid before teeing off on the 1st hole.
7. Players shall report to the Pro Shop no later than 15 minutes before their tee time and be at the tee at least 5 minutes prior to tee time.
8. Players unable to play at their assigned time must call the pro shop and cancel.
9. Two scorecards per group should be kept during each round. However, only ONE scorecard will be turned in as the official scorecard for the group. The official scorecard must be signed and attested by all players in the group. The official scorecard shall be turned in as quickly as possible to Tournament Chair/Scorers.
10. Pay-out – Sweeps (winnings) shall be paid out as pro shop credits.
11. If a member picks up (a "No-Return" scorecard), she is not entitled to sweeps. (See #12 below for explanation on how and when to post a No-Return scorecard.)
12. Acceptable Scores for Posting for Handicap Purposes:

- a. For an 18- hole score to be acceptable for posting for handicap purposes, a minimum of 10 holes must be played. If playing 18 holes, post full score hole by hole. If playing 10-17 holes, post as many holes as played, leaving holes not played blank and an 18-hole score differential will be determined automatically.
 - b. For a 9-hole score to be acceptable for posting all 9 holes must be played.
 - c. In failing to play a hole (does not begin a hole), the player is not eligible for weekly sweeps.
 - d. If a hole has been started, but not completed, the player should post a 10. (This is not the same as a hole not played.) Any adjustments to be made according to handicap will be automatically calculated (must post hole-by-hole). Player is still eligible for weekly sweeps.
13. Players are allowed to use their full Handicap Index, converting to full Course Handicap except for Fitch Mountain Cup Championship, Spring Fling and Turkey Shoot when the maximum CH shall be 40.
14. Guests are allowed on any play day except during the Club Championship and the Fitch Mountain Cup.
15. Distance Measuring Devices are allowed.
16. Flights and number of winners within each flight will be determined using the Sweeps Distribution chart. If there is a tie in any place, winners will be determined by card match according to USGA, Appendix III, Section 5A(6) (scorecard count-back method; last 9, last 6, last 3, last 1). If it is a net game, handicap will be taken into consideration: the tie will be broken by subtracting ½ course handicap from the back 9 gross score.
17. Maximum Score (Rule 21.2b): HWGC has adopted the Maximum Score rule. The Maximum Score adopted is 10. For purposes of Sweeps: If a player begins a hole and is having difficulty completing the hole, the player may pick up, write a 10 on her scorecard and NOT be disqualified from weekly sweeps. For purposes of Posting: If a player has begun a hole and picks up without completing the hole, the player writes a 10 on her scorecard for that hole and posts a 10 for that hole. The computer will automatically adjust the player's score of 10 to the appropriate score depending on the player's handicap. (You MUST post your score Hole-by-Hole for the computer to adjust your score.) This Rule does NOT apply to HWGC major tournaments (Spring Fling, Fitch Mountain Cup, Club Championship).
18. If a player fails to play a hole (**does not begin a hole**), that player will place an X on the scorecard for every hole not played and the player will post a 10 for each hole not played. In failing to play any hole, the player will NOT be eligible for weekly sweeps. Any holes not played will be left blank when posting hole-by-hole. The computer will extrapolate to calculate an 18-hole score. (**This is NOT the same as 'picking up' after beginning a hole.**)
19. If a player signs up to play 18 holes and only plays 14 or fewer holes, that player will be removed from the 18-hole flight and added to the 9-hole flight (if there is 9-hole flight for the day).

Tournament Play

1. For any event encompassing more than one day of play, no refund of entry fees will be made unless the event has been completely cancelled. The event, at the discretion of the Chair, may be ruled as a completed event of a lesser length.
2. For regular sweeps play and minor tournaments, the Tournament Chair will have full discretion in determining the breakdown of flights, awarding prizes, method of paying ties and distribution of any other fees.
3. Club Tournaments
 - a. Spring Fling (usually in early to mid- April)
 - i. Purpose: Beginning-of-the-year fun play day with guests invited.
 - ii. Format: 18 holes, 4-person Scramble.
 - iii. Maximum course handicap is limited to 40.
 - iv. Tournament will conclude with a luncheon and award presentation.
 - b. Eclectic (season of play)
 - i. Tournament runs from May 1st through August 31st.
 - ii. An entry fee will be charged as determined by the chair
 - iii. Best gross scores are recorded week by week.
 - iv. Players must sign up for EITHER 9-hole Eclectic or 18-hole Eclectic. No intermixing.
 - v. Course handicap as of August 15th for each player is used for flighting.
 - vi. The maximum handicap shall be 40.

- vii. Ties shall be broken using the USGA back-9 method deducting $\frac{1}{2}$ course handicap.
- viii. Number and structure of flights will be determined by keeper of statistics based on number of entries and payout available.
- ix. All individual games shall be counted for the Eclectic including games such as 4-clubs only.
- x. Scores will count for Eclectic even if player picks up or submits a "no return" scorecard. (See #12 under Weekly Games for No-Return scorecard information.)
- c. Fitch Mountain Cup (usually in June)
 - i. Eligibility: must have played a minimum of five 18-hole games (or ten [10] 9-hole games or combination of the two totaling 90 holes of play) with the HWGC club on HWGC club play days since the conclusion of the previous year's similar tournament.
 - ii. Format: 54 holes (best two of three rounds); stroke play; net score. Players are allowed three weeks to get in two rounds. The BEST two net scores will be used to determine the player's final cumulative score.
 - iii. Maximum course handicap is limited to 40. The Handicap Index in effect on the first day of the tournament shall apply to all rounds
 - iv. Players are paired according to handicap index in the first round, lowest to highest.
 - v. Players are paired according to net cumulative score in the second and third rounds., lowest to highest in the second round and highest to lowest in the third round (unless superseded by a shotgun start when the lowest net score group starts on hole #1).
 - vi. The player with the lowest 2-round net score will be declared the Fitch Mountain Cup Winner. The player with the second lowest cumulative net score will be declared the Runner-Up.
 - vii. vi. If there is a tie for low net, the winner and runner-up will be determined by card match according to USGA, Appendix III, Section 5A(6) (scorecard count-back method; last 9, last 6, last 3, last 1). Handicap will be taken into consideration: the tie will be broken by subtracting $\frac{1}{2}$ course handicap from the back 9 gross score. If the tie breaker goes to the last 6 holes, $\frac{2}{3}$ of the $\frac{1}{2}$ handicap will be deducted from the gross, or if last 3 holes $\frac{1}{3}$ of the $\frac{1}{2}$ handicap, or if last hole $\frac{1}{9}$ of $\frac{1}{2}$ handicap ($\frac{1}{18}^{\text{th}}$ of handicap). Cards to be used will be the final round if both players played. If one of the players who tied did not play the final round then the most recent round in which both players played will be used for the card match.
 - viii. The remainder of the field will be flighted and low net winners will be paid in each flight.
 - ix. Total prize fund consists of entry fee per player plus club subsidy if available and needed. Paid in Pro Shop credits. Entry fee shall be determined by Major Tournament Chair(s).
 - x. Tournament will conclude with a luncheon and award presentation.
- d. Sponsored Tournament (usually in early August)
 - i. Format: 18 holes, scramble or other format as determined by the Tournament Chair; net team scores.
 - ii. Maximum course handicap is limited to 40.
 - iii. Tournament will conclude with a luncheon and award presentation.
- e. Club Championship (usually in September)
 - i. Eligibility: must have played a minimum of five 18-hole games (or ten (10) 9-hole games or combination of the two totaling 90 holes of play) with the HWGC club on HWGC club play days since the conclusion of the previous year's similar tournament.
 - ii. Format: 54 holes, best two of three rounds, stroke play, gross score.
 - iii. Players are paired according to handicap index in the first round, lowest to highest.
 - iv. Players are paired according to gross cumulative score in the second and third rounds, lowest to highest in the second round and highest to lowest in the third round (unless superseded by a shotgun start when the lowest gross score group starts on hole #1).
 - v. The Club Champion will be the player with the lowest gross score (the best two rounds played). The player with the second lowest gross score is named Runner-Up.
 - vi. Tie breaking shall be determined using the 3rd round scorecard. If there is a tie for low gross, the winner will be determined by card match according to USGA, Appendix III, 5A(6). Cards to be used will be the final round if both players played. If one of the players who tied did not play the final round then the

- most recent round in which both players played will be used for the card match
- vii. The remainder of the field will be flighted and low gross winners will be paid in each flight.
- viii. Total prize fund consists of entry fee per player plus club subsidy if available and needed. Paid in Pro Shop credits. Entry fee shall be determined by Major Tournament Chair(s).
- ix. Tournament will conclude with a luncheon and award presentation.
- f. Turkey Shoot (in November, optional)
 - i. Format: to be determined by the Chair
 - ii. Generally played the playday before Thanksgiving and may be followed by luncheon.
 - iii. Maximum course handicap is limited to 40.
 - iv. Total prize fund consists of sweeps paid per player plus club subsidy if available and needed. Chair shall decide number of flights and payout to each winner.

Hole-in-One Insurance Fund

1. Initial Hole-in-One insurance (\$3.00) is mandatory.
2. The HWGC will be responsible for paying the beverage tab at the Pro Shop of any beverages purchased as a result of a hole-in-one by any HWGC member on a HWGC play day or during a club tournament. Such beverages must be purchased during the playing hours of the HWGC play day.
3. The hole-in-one must be verified by one witness.
4. Club members will be assessed \$3.00 each by the Treasurer should the Hole in One insurance fund fall below \$150.
5. Member hole-in one insurance fees paid and awards made shall be recorded and maintained by Club Treasurer.
6. Hole-in-one insurance fees paid by members are nonrefundable to members that do not renew.

Chip-Ins

1. Each player who wishes to participate puts 25 cents into the "pot" and signs her name to a list. The "pot" is divided among all who chip in that day. If one person chips in twice she gets two shares of the Pot.
2. A "chip in" is defined as any ball that goes into the hole that was struck when not on the surface of the green (i.e. "through the green") regardless of what club is used.
3. If a player is putting on the green and the ball subsequently, as the result of a stroke, goes off the green so that the next shot is from off the green, she is still considered to be putting. If the ball off the green, on the second putt, goes into the hole it is not considered a chip-in.
4. If no one chips in that day the money is carried over to the next play day.
5. A player is eligible for a share of the Chip-In Pot even if she disqualifies herself and submits a "No Card".
6. A player is eligible for a share of the Chip-In Pot if she plays only 9 holes.

Kennedy Award: Most Improved Golfer (MIG)

1. The Handicap Chair is responsible for running the report, determining the Most Improved Golfer (MIG) for the year and for the engraving of the MIG name on the Kennedy Award MIG plaque displayed in the Pro Shop.
2. Time frame for determining annual Most Improved Golfer (MIG) will be from the January 15th report through the November 1st report for any given year. Member must have an established handicap as a member of the club on January 15th handicap report to be eligible.
3. The person to be selected for the MIG for HWGC shall have participated with the club in at least five 18-hole games or ten 9-hole games (or any combination thereof) on HWGC play days during the award year season.
4. The award shall be held in secrecy until the Christmas luncheon at which time it will be announced. The Handicap Chair will have the honor of presenting the plaque, MIG pin, and \$50 award to the MIG.

Kaye Rogers Memorial HIO Plaque: Hole in One by HWGC member on club play day

1. The Handicap & Tournament Chairs are responsible for verification of HWGC member hole-in-one on an HWGC play day and the engraving of the player's name, date of HIO and Healdsburg Golf Course (HGC) hole number on the ***Kaye Rogers Memorial Hole In One*** plaque displayed in the Pro Shop.

Break Pins

1. Break pins shall be awarded the first time 70, 80, 90, or 100 is broken while playing at Tayman Park on a HWGC play day. The fact that she has previously accomplished the feat and has been awarded a pin from another golf group does not preclude this award.
2. Handicap Chair shall keep a record of those who qualify for pins.
3. Break pins shall be awarded at the Holiday Luncheon.