INCLUSION PLUS LEADERSHIP = AN AMAZING PTA

**As PTA speaks for every child with one voice, we as PTA leaders seek to create a welcoming and inclusive community for every parent, teacher and student.**

INCLUSION ALL YEAR LONG

It is the responsibility of PTA leaders to ensure that our PTA boards reflect the diversity of your school community. Here’s a month-by-month school-year plan to make everyone feel welcomed, included and involved in board and membership activities:

**Month 1**  
• Smile- A smile can be contagious  
• Break the ice – Start a conversation with someone new  
• Demonstrate mutual respect – Inclusion means being respectful regardless of position or title.

**Month 2**  
• Say “Hello” – You could make someone’s day.  
• Say “Thank You” –Gratitude is a gift that’s never too small.  
• Be a relationship builder –Seek ways to expand your network.

**Month 3**  
• Be open – Try to experience new thoughts and ideas as learning opportunities.  
• Communicate respectfully – It is not what you say, but how you say it.  
• Get someone else’s point of view – After sharing your perspective, give others a chance to share theirs.

**Month 4**  
• Practice patience – Take time to get the full story.  
• Seek understanding – It’s better to not fully understand than to fully misunderstand.  
• Listen – People feel respected when they know you’re listening to their point of view.

**Month 5**  
• Do the right thing – Be fair  
• Get involved – Make a difference. Get caught being good.  
• Lend a hand – A little help can go a long way.

**Month 6**  
• Reinvent the wheel – Do something that hasn’t already been done.  
• Be flexible –Things don’t always go as planned. Adapt to changing conditions when necessary.  
• Remember, we all make mistakes – Resist the urge to point out the ones others make.

**Month 7**  
• Treat others the way they want to be treated – Find out what respect means to others.  
• Be culturally competent – Differences are barriers only if we allow them to be.  
• Find common ground – Discover what you have in common.

**Month 8**  
• Sweat the small stuff – It’s often the small things, such as being kind and courteous that make a difference.  
• Be considerate – Your words and actions affect others.  
• Join the team – Do your part to support teamwork.

**Month 9**  
• Ask – It’s OK to ask when you are not sure.  
• Share your point of view – Everyone has a perspective. Let others benefit from yours.  
• Take a healthy step – Do something good for your health and encourage a friend to join you.

**Month 10**  
• Lead the way – Let your inclusive behavior light a path for others.  
• Become a mentor – You yes, you – can help others realize their potential.  
• Be a champion of dignity and respect – Encourage other to do the same.