

NEWSLETTER

"FY2024 Coming to a Close – Passing of the Baton"

As I have said many times, we have a great Region with many great Chapters. Thank you for allowing me to lead the Great Lakes CSI Region again this past year. This is my final message to you (as my wife will not allow me to serve a third term 😊). Thank you also to all of you who have provided leadership for your Chapters and our Region.

Next month starts a new fiscal year for CSI, our Region and your Chapters. Hopefully you've all submitted your incoming leadership to national. Summer can be a time for a break in Chapter activities. It is also a time for many of you to start planning your activities for next year. I still encourage you to use the **"Outstanding Chapter Commendation (OCC)"** as a guideline in your planning. It is a great tool for measuring your activities for the past year and setting goals for next year.

Speaking of the OCC, I would encourage each of our Chapters to submit for the OCC and be recognized nationally for the great work that you have done this past year. At the Regional conference, I asked for an annual report from each chapter, and this is a great start towards filling out the application. Submissions are due by Tuesday, July 16th after national publishes the annual membership report.

One more month, one more regional board meeting, then I pass the leadership baton onto our incoming regional president – Kirk Paisley.

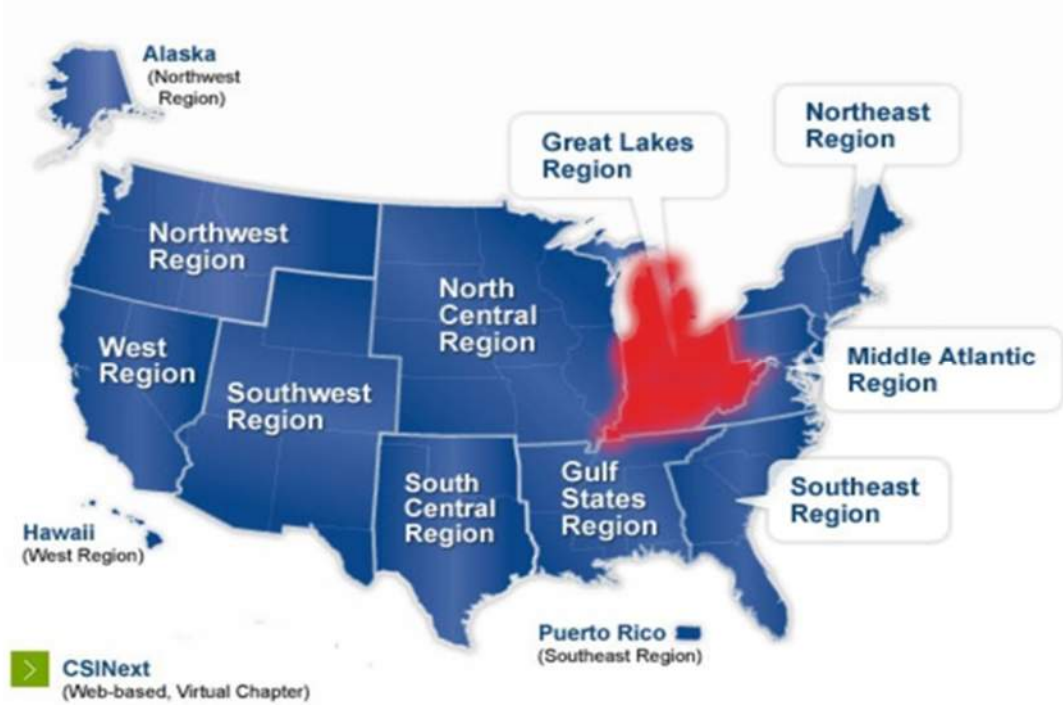


GREGG JONES

Gregg Jones, AIA CSI CDT CCS
Region President FY2024
CSI Great Lakes Region
gjones@abonmarche.com

Thank you, Ivette, for all your work in providing us the Institute Reports keeping us up to date with what's happening!

NEWSLETTER



CHAPTERS

- Akron-Canton**
- Cincinnati**
- Cleveland**
- CSI Next**
- Evansville**
- Grand Rapids**
- Indianapolis**
- Lansing**
- Louisville**
- Metro Detroit**

Our Mission

To advance building information management and education of

project teams to improve facility performance.

[Home - Great Lakes Region \(csiresources.org\)](http://csiresources.org)

* PDPG – Third Edition

ANSWERS: 1. – a [PDPG, 6.6.1.4*]; 2. – b [PDPG 7.3.3*]; 3. – d [PDPG 7.2.1*]; 4. – c [PDPG 4.5.2*]; 5. – c [PDPG Table A.1*] (June, 2024, *The GLR Newsletter* Electronic)

CERTIFICATION QUIZ ANSWERS

NEWSLETTER

Here are **some of the things your Region and Region Officers do** better as part of the Construction Specifications Institution Structure:

Leadership Training If you've ever thought about applying for a Chapter Leadership position, it's as simple as looking [here](#) to see what kind of thing are expected.

Programs Bureau- Programs Chairs have a place to go to fill up a hole or two in the annual calendar. If you see a monthly program that stands out, please pass those thoughts on to Jack Morgan, who oversees the submissions. Visit the Speakers Bureau [here](#).

Awards- The format and organization of our Awards program is very robust and well thought out. It has been seen by other regions and used as a template for the creation of their awards programs. Please review it [here](#) to see how to reward active leaders in your chapter. Jack Morgan (Indianapolis) is the current Awards Committee Chair.

Chapter Challenge- Introduced in 2018. It is a way to introduce your friends and colleagues to CSI. More on this on page 3 of this newsletter.

Member Relief Program- Introduced December 2020, still in effect. Details and information [here](#).

NEWSLETTER

- National Conference, October 16-18, 2024, Houston Texas. Register and Plan Now! [2024 National Conference](#)
- Region Conference Master Planning Schedule is being revisited for updates.
- Kicking around the Idea for a Bi-Region Conference. Stay tuned.
- Let us know if there is something you want to share about your Chapter [here](#)
- Officer and Committee Training available.
- The Region needs YOU for the following OPEN POSITIONS- 2025:
 - President Elect – Interested?
 - Vice President 2 – Interested?
 - Treasurer – Interested?
- End of Fiscal/Chapter Year 30-June 2024.
- New Fiscal Year Begins July 1, 2024 through June 30, 2025.
- IRS Form 990 Due - most chapters and regions November 15.
- Begin Recruiting Officer and Leaders for Next Fiscal Year January 15.
- Officer and Leader Roster Report Due *Must be submitted even if roster remains same 31-May 2025.
- Share your CSI Master Specifiers Retreat (MSR) experience for the newsletter [here](#)
- Share your Certification Exam experience that you would like to share [here](#)
- Share your CSI 2024 Region Conference experience for Newsletter [here](#)
- Share your Spec-related photos with message for the Newsletter [here](#)
- Outstanding Chapter Commendation nomination due, July 2024.
- 2025 GLR Region Conference, Michigan. Stay tuned.
- SCIP 2025 - Louisville, KY June 8-10, 2025- Save the Dates.
- Watch your email for Webreach Wednesday presentations. Earn Learning Units. Also, join in on Tech Talk Tuesdays. Go to the CSI Website to see the schedule. Also check out the CSI Learning Library for other courses offering Learning Units. There is a wealth of information and learning opportunities.
- There are many resources available to chapters and regions on the chapter and region community at CSlresources.org.

NEWSLETTER

- New 2024-2025 President: Kirk Paisley.
- Great Lakes members will have new responsibilities on the National Board:
 - Ivette R. Bruns (Indianapolis) - Institute Secretary.
 - Edmund Brown (Indianapolis) - Institute Director at Large.
 - Ivette's replacement as Institute Director from the Great Lakes Region to be determined.
- Membership Count: Over 670 going into 2024- 2025.
- Chapter Membership: Make a 2024-2025 plan to get new members with Chapter Challenge.
- Chapters Activities: Make a 2024-2025 plan to get your Chapter Activities in the GLR Newsletter. Send [here](#).
- CD Boot Camp is planned for the 2025 Region Conference, please share the word.
- Chapter Study Certifications: Let us know about your Certification study groups.

NEWSLETTER

- Please send us your 2024 - 2025 Board and Committees Roster for July 2024 Newsletter to know whose-who for your Chapter.

Send [here](#) Thank you

- CSI Member - Product Reps - please send us your Logos to get showcased in the GLR Newsletter.

Send [here](#) Thank you

NEWSLETTER

The CHAPTER CHALLENGE, which began in 2018, is still in full effect.

The purpose of this CHALLENGE is to increase membership. In this CHAPTER CHALLENGE, the Chapter members must recruit new members with no cost to the new member. The Chapter will pay for the first year's chapter dues, and the Region will pay for the first year's Institute dues. This is for PROFESSIONAL and EMERGING PROFESSIONAL members only (renewals and industry members are not included).

Your involvement does not stop there! Once the new members attend their first Chapter meeting, the Chapter has to engage those new members, embrace them by making them a part of the Chapter, getting them involved, and giving them a sense of belonging.

Who can you recommend today?

If you have any questions or need any other information, please contact one of the following:

Great Lakes Region Chapter Challenge Advisor

Ken Schmidt – Operations Manager Seward Associates

317-979-1700

kschmidt@sewardassociates.net

Great Lakes Region Membership Chair

Blair Reese 313-269-3868

breese@ghafari.com

Form(s) attached



Construction Specifications Institute Great Lakes Region

“CHAPTER CHALLENGE”

What is CHAPTER CHALLENGE?

- Chapter Challenge is a way to allow Design and Construction Professionals the opportunity to experience CSI for one year with CSI's goal of the Professional realizing the value of CSI and continue Membership beyond the Chapter Challenge Year.

Who is eligible for CHAPTER CHALLENGE?

- Chapter Challenge is open to a Member of an Architect, Engineer, Interior Designer, or General Contractor Firm who may not be familiar with CSI or have not been a Member of CSI for at least 3 years.

What Does the CHAPTER CHALLENGE Cost?

- New Member - \$0.00 for the first year of membership:
 - The only cost will be participation:
 - Commitment to attend a minimum of 4 regularly scheduled educational meetings in the Chapter Challenge Year;
 - Report the value of being a CSI Member to a Principal or Decision Maker in the Chapter Challenge Member's Firm a minimum of two times during the Chapter Challenge Year.

How to apply for CHAPTER CHALLENGE?

- Fill out TODAY the attached CSI Membership Application and return it to the Great Lakes Region Membership Chair in the Newsletter.



PO Box 81
Annapolis Junction, MD 20701
Phone: 800-689-2900
CSI Tax ID#: 53-0242938
Fax to: 703-940-8600

Enroll online at www.csiresources.org/join

MEMBERSHIP TYPES

Professional: \$375

I am a technically experienced individual whose primary function is to author, manage, or communicate building information; to create, interpret, or use construction documents; or to educate, support, or assist the construction industry.

Emerging Professional: \$200*

I am an individual who has less than three years experience in any construction-related field and am a prospective Professional Member.

Student: \$70*

I am a full-time student enrolled in an undergraduate or graduate program in a construction industry curriculum at an educational institution.

**Emerging Professional membership is limited to three years, at which time members must renew at the Professional level.*

CSI Membership

CSI Membership is good for one year, with your membership starting the day that your payment is received and processed.



Prices and information are subject to change.

MEMBERSHIP ENROLLMENT FORM

Personal Information

First name: _____ Middle initial: _____ Last name: _____

Nickname: _____

Title: _____

Firm name: _____

Website: _____

Primary Address: _____

City | State | Zip: _____

Primary phone: _____ Fax: _____
 (____) _____ (____) _____

Primary Email: _____

Date of birth: _____

Please review the listings on the back and enter the corresponding number(s) that best describe the following:

Occupation code: _____ Firm type code: _____

Membership Dues and Chapter Designation

Membership Dues (See types of membership above) \$ _____

Home Chapter (See reverse side) _____ Included

Membership Certificate (Optional) \$ 15.00

Total (US funds only) \$ _____

Signature* _____

**Required to validate your enrollment form.*

(Payable to CSI—please specify "Member Dues" and if renewing membership include member ID on memo line.)

Visa Mastercard AMEX Check

Card # _____ CVV Code _____ Exp Date _____

Signature* _____

**Signature required for credit card authorization. If using a credit card, please do not email form for security purposes.*



Occupation Codes

100 Specifier or Specifications Consultant	118 A/E Drafter – CAD Operator	137 Surety Professional
101 Architect	119 Estimator	138 Insurance Professional
102 Forensic Architect	120 Surveyor	139 Accountant
103 Landscape Architect/ Designer	121 Construction Manager	140 Attorney
104 Interior Designer/Space Planner	122 General Contractor	141 Manufacturer's Rep/ Supplier
105 Project Manager	123 Subcontractor	142 Building Product Distributor
106 Contract Administrator	124 Constructor	143 Electronic Media Manufacturing Personnel
107 Civil Engineer	125 Construction Trades	144 Project Information Manager
108 Environmental Engineer	126 Labor Representative	145 Publisher
109 Water Resources Engineer	127 Test Lab Personnel	146 Graphic Designer
110 Structural Engineer	128 A/E Representative	147 Technical Writer
111 Electrical Engineer	129 Public Agencies Staff	148 Computer Support Specialist
112 Electronics Engineer	130 Building Official	149 Systems Administrator
113 Mechanical Engineer	131 Building Inspector	150 Association Staff
114 Forensic Engineer	132 Building Owner	151 Academician/Professor/ Teacher
115 Urban Planner	133 Developer	152 Academic Staff
116 Engineering Technician	134 Facilities Manager	153 Student
117 Consultant	135 Realtor	154 Other
	136 Construction Finance Professional	

Firm Codes

300 Commercial Developer
301 Municipal Government
302 State Government
303 Federal Government
304 Product Distributor
305 Manufacturer/Supplier
306 A/E Firm
307 Architectural Design Firm
308 Construction Management
309 Contractor
310 Subcontractor
311 Other (indicate on application)
312 Academic
313 Association/ Technical Society

Locate the numbers corresponding to your occupation and type of firm, then write them in on the front of this form.

Chapters

A home chapter is included as part of your CSI membership. Designate your preferred home chapter on the front of this application. If one is not chosen, the home chapter will be assigned based on your address. For more information, visit www.csiresources.org/communities/components.

Alabama

Birmingham
Huntsville
Mobile Bay
Montgomery

Alaska

Cook Inlet

Arizona

Phoenix
Tucson

Arkansas

Little Rock

California

East Bay-Oakland
Fresno
Los Angeles
Orange County
Redwood Empire
Sacramento
San Diego
San Francisco
Santa Clara Valley

Colorado

Denver
Pikes Peak

Connecticut

Hartford
Housatonic

District of Columbia

DC Metropolitan

Florida

Greater Orlando
South Florida
Pensacola
Suncoast
Tampa Bay

Georgia

Atlanta

Hawaii

Honolulu

Illinois

Chicago

Indiana

Evansville
Indianapolis

Iowa

Central Iowa
Crandic

Kansas

Flint Hills
Mid-Kansas

Kentucky

Louisville

Louisiana

Acadiana
Baton Rouge
New Orleans
Shreveport

Maryland

Baltimore

Massachusetts

Boston
Worcester County

Michigan

Grand Rapids
Lansing
Metropolitan Detroit

Minnesota

Minneapolis-St. Paul
Twin Ports

Mississippi

Mississippi

Missouri

Central Missouri
Greater St. Louis
Kansas City
Southwest Missouri

Nebraska

Nebraska

Nevada

Las Vegas

New Hampshire

New Hampshire

New Jersey

New Jersey

New Mexico

Albuquerque

New York

Buffalo-Western NY
Eastern New York
Long Island
Metropolitan New York
Rochester

Syracuse

North Carolina

Charlotte
Raleigh-Durham

North Dakota

North Dakota/Red River Valley

Ohio

Akron-Canton
Cincinnati
Columbus
Cleveland
Dayton-Miami Valley

Oklahoma

Oklahoma City
Oklahoma State Univ.

Oregon

Portland
Willamette Valley

Pennsylvania

Greater Lehigh Valley
Central Pennsylvania
Erie-Northwestern
Pennsylvania
Northcentral Penn
Philadelphia
Pittsburgh

Rhode Island

Rhode Island

South Carolina

Charleston
Grand Strand
Greenville

Tennessee

Chattanooga
Knoxville
Memphis
Nashville

Texas

Amarillo
Austin
Dallas
Fort Worth
Houston
San Antonio

Utah

Salt Lake City

Vermont

Vermont

Virginia

Blue Ridge
Central Virginia
Northern Virginia
Richmond
Tidewater

Washington

Mt. Rainier
Puget Sound
Spokane

Wisconsin

Fox River Valley
Madison
Milwaukee

CSINext

(Virtual Chapter)

NEWSLETTER

Great Lakes Region CSI Quizmaster – June 2024

Jack P. Morgan, FCSI, CCS, CCCA, CDT, AIA, LEED Green Associate, NCARB, SCIP

1. Addenda are used to:
 - a. Modify the Procurement Documents before the award of the Contract.
 - b. Modify the Contract Documents after award of the Contract.
 - c. Modify Drawings and Specifications only.
 - d. Formalize verbal instructions given during bidding.
2. Signed by each party, the Agreement can be best explained as:
 - a. Defines the relationship of the Owner, A/E, and Contractor.
 - b. Is the one instrument of the Contract Documents that binds the signing parties to the Work.
 - c. Constitutes the legal portion of the Specifications.
 - d. Binds the Architect to the General Contractor.
3. Typically, procurement requirements should not include which of the following documents?
 - a. Instructions for Procurement.
 - b. Available information, including resource drawings.
 - c. Procurement Forms and Instructions.
 - d. Performance Bonds.
4. Which of the following are not legal binding construction documents?
 - a. General Conditions.
 - b. Specifications.
 - c. Preliminary Project Descriptions.
 - d. Addendum.
5. The organization responsible for the General Conditions known 201 is:
 - a. DBIA.
 - b. AGC.
 - c. AIA
 - d. CSI.

ANSWERS – See page 3

NEWSLETTER

Academic Programs Committee Annual Review

This year the Academic Programs Committee has published a series of articles to help with student outreach at Architectural and Construction Management programs in your area.

This outreach can be a strong source of new members, chapter leaders and future attendees for chapter events. Just knowing who the Construction Specifications Institute is means your efforts will be recognized. When teaching a class on an industry topic, hosting a school event, forming a relationship with the professor who mentions you and CSI in class: it's a soft marketing touch that pays dividends far down the road.

It might mean new members. It can also mean additional attendance at a future meeting or event.

Topics we've discussed in FY24:

- Value of working with a local University or Construction Management Program
- Being a part of the Industry Advisory Board
- Talking points for outreach and setting up meetings, events, affiliate chapters
- Road Map for setting up a relationship with a university or community college
- Hosting a summer planning meeting with a student affiliate

Should you need help getting started, or discussing a potential target school, need some assistance in making the first phone call or visit- please reach out. Always happy to help.

Thad Goodman, FCSI, CDT, CCPR, LEED Green Associate
Academic Program Committee

CSI GREAT LAKES REGION ANNUAL MEETING
CSI Great Lakes Regional Conference 2024
Saturday, April 12, 2024; 9:00 - 10:30 am (EST)



Call to Order (Gregg): Saturday, April 12, 2024; 9:00 am

Roll Call: Quorum (EC ≥ 4, +Board ≥ 9) – **12/16 present – Quorum met**

GLR Board = Executive Committee + Directors (or Proxy) = Voting Members, but 1 vote each

Executive Committee – FY2024 – 3/7 present

X President: Gregg Jones (24)

President-Elect: Kirk Paisley (24)

Vice President: John Workley (25)

Vice President: Vacant (24)

Secretary: Vacant (25)

X Treasurer: Ken Schmidt (24)

Past President: Scott Mitchell-Taylor (24)

X Institute Director (non-voting): Ivette Bruns (25)

Emerging Professional: Vacant

Directors – FY2024 – 6/9 present

Akron Canton: Bryan Ziga / Jillian Tipton (admin)

X Cincinnati: Kirk Paisley / David Proudfit (proxy)

X Cleveland: Mark Jacobson

Evansville: Clay Ellerbrook

X Grand Rapids: Andrea Baird / Brad Hayden (proxy)

X Indianapolis: Tony Julian

Lansing: Brian Delaney

X Louisville: Sam Cilone / Robin Miller (admin)

X Metro Detroit: Mallory Hoffman / Cynthia Harman-Jones

X CSINext (non-voting): Mark Ogg

Committee Chairs: In attendance

Academic Programs: Thad Goodman

X Awards Chair: Jack Morgan

Bylaws Chair/Nominating Chair: Scott Taylor

Certification Chair: Ed Avink

X Membership Chair: Blair Reese

X Newsletter Editors: Jack Morgan and Scott Taylor

Planning Chair: Phil Babinec

X Conference Chair: Glen Baines

X Program Chair (and Librarian): Jack Morgan

Education Chair: Brad Saeger

Technical Chair: Gary Beimers

X Communications/Website Chair: David Proudfit

Statutory Agent: Lane Beougher

CSI GREAT LAKES REGION ANNUAL MEETING
CSI Great Lakes Regional Conference 2024
Saturday, April 12, 2024; 9:00 - 10:30 am (EST)



Institute Director's Report (Ivette Bruns)

- CSI National Conference; Houston, TX; October 13-16, 2024; registration is open.
- 2024 Summer Master Specifiers Retreat (MSR); Oceanside, CA; July 10-12, 2024; registration is open.
- CSI National Elections / FY2025 Board: Chair-Elect Jarrod Mann; Secretary Ivette Bruns (GLR); Director at Large Ed Brown (GLR).
- Volunteer opportunities available through the CSI website.
- National Awards Submissions due May 29, 2024 / OCC due July 16, 2024.
- Registration of FY2025 Chapter and Region leaders due May 31, 2024.

Treasurer's Report (Ken Schmidt):

- February and March 2024 Financial Balance Reports reviewed and submitted for record.
- RAP payments (dues) still to be transferred from National.
- Submit Conference reimbursements to Ken Schmidt.

Membership Report (Blair Reese):

- Current Region Membership: 668
 - Akron-Canton: 37
 - Cincinnati: 131 (largest growth)
 - Cleveland: 53
 - Evansville: 21
 - Grand Rapids: 76
 - Indianapolis: 124
 - Lansing: 17
 - Louisville: 47
 - Metro Detroit: 140
 - CSINext: 120 (Not included in region count)
- Continuing to send out "In-Grace" reminders for renewals.
- Chapter Challenge: 218 new members since 2018; 66% retention
 - February – 2 submissions
 - March – 3 submissions
 - April – 6 submissions
- Member Relief Program: Originally created as COVID-19 relief program; will continue under new name.

Certification Report:

- Grand Rapids Chapter: New chair in place; current CDT class of 13.
- Indianapolis: Current CDT class of 18.
- CSINext: Offering CDT Bootcamp with Dean Bortz/Columbus State Community College.

Nominations Report (Scott Taylor):

- Current slate; many positions still to be filled.
 - President (25-1 yr term): Kirk Paisley
 - **President-Elect (25-1 yr term): Open**
 - Vice President (25-1 yr remaining): John Workley
 - **Vice President (26- 2 yr term): Open**

CSI GREAT LAKES REGION ANNUAL MEETING
CSI Great Lakes Regional Conference 2024
Saturday, April 12, 2024; 9:00 - 10:30 am (EST)



- **Secretary (25-1 yr remaining): Open**
- **Treasurer (26- 2 yr term): Open**
- Immediate Past President (25–1 yr term): Gregg Jones

Communications Report (David Proudfit):

- Maintaining website
- Submit chapter events for posting on website.
- Submit conference photos for posting on website.

Chapter Reports (see attached reports for additional information):

- **Akron-Canton:** (Bryan Ziga / Jillian Tipton): <https://akroncantoncsi.square.site>
 - No report.
- **Cincinnati:** (Kirk Paisley): <https://csicincinnati.org>
 - Proposing to revert name to Ohio Valley Chapter.
 - Holding steady membership.
- **Cleveland:** (Mark Jacobson): Cleveland on CSIResources.org
 - April 9, 2024: SPECTaCLE; a “speed-networking” event, aka mini-MSR; 14 manufacturers; 40 attendees.
- **Evansville:** (Clay Ellerbrook):
 - No report.
- **Grand Rapids:** (Andrea Baird): <https://csigrandrapids.org>
 - Refocusing on programs and CDT classes next year.
 - Restarting product expo next year.
 - Working through IRS renewal.
- **Indianapolis:** (Tony Julian): <https://www.csiresources.org/indianapolischapter/home>
 - 10 programs this year; including joint meetings.
 - Successful trade show.
- **Lansing:** (Brian Delaney):
 - No report.
- **Louisville:** (Sam Cilone and Robin Miller): <https://csilouisville.org>
 - May 2024: Custom Building Products.
 - June 2024: Awards Program
 - Working through IRS renewal (Robin Miller was leading this effort).
- **Metro Detroit:** (Mallory Hoffman): <https://detroitcsi.org>
 - February 2024: Panel discussion on AI in construction.
 - Voting for officers will be in Feb.
 - March 2024: Touring Ford Hub.
 - Working on adding tours to schedule.
- **CSI Next:** (Mark Ogg): <https://www.csinext.org>
 - CDT bootcamp.
 - Chapter programs planned out thru June 2024 and developing backlog for next fiscal year.

President’s Report (Gregg Jones):

- Chapter Check-In “Atta-Boy”
 - All chapters reported in.

CSI GREAT LAKES REGION ANNUAL MEETING
CSI Great Lakes Regional Conference 2024
Saturday, April 12, 2024; 9:00 - 10:30 am (EST)



- A few Chapters are working with National to update IRS status.
- A few Chapters are working with National to update Billhighway to receive dues disbursements.
- Attended monthly Region Presidents Roundtables
 - Sharing of regional and chapter activities
 - Updating of national activities
- Billhighway Website
 - New website feature - \$180/year, \$15/month; very user friendly; links setup with National
- Governance Training
 - Recommended for all Region and Chapter Leaders
 - Found on CSI website / Region and Chapter Leaders Community
 - Four (4) short videos and one (1) document
 - Pre-Conference program available at National Conference
- Akron-Canton Chapter
 - The chapter has submitted a “Letter of Disaffiliation” to the National board.
 - National board to act on it at the June board meeting.
 - No termination of members CSI membership.
 - Chapter affiliation to be realigned, possibly with the Cleveland Chapter.

Final Comments:

- Registration of FY2025 Chapter and Region leaders due May 31, 2024.
- Submit Conference reimbursements to Ken Schmidt.
- Thanks to the Indianapolis GLR Conference Committee.
- Thanks to the GLR Conference sponsors.
- Passing of the Conference Bats – 2025 GLR Conference to be held in the Michigan Region (Grand Rapids, Lansing, Metro Detroit Chapters); location and date still to be determined.

Next GLR Board Meeting:

- Go-to-Meeting, Wednesday, April 15, 2024, 4-5pm

Adjournment: 10:30 am (by acclamation)

END OF ANNUAL MEETING

Date: 4/11/24

Board Members:

- President – Kirk Paisley
- President-Elect – Nathan Schneider
- Immediate Past President – David Proudfit
- Vice President – Phil Babinec
- Secretary – Michael Pippin
- Treasurer – Daniel O’Connell
- Director – Ron Lehman
- Director – Dan Frondorf
- Director – Bob Bartolt
- Director – Holly Robinson
- Director – Larry Suer
- Director – Aaron Spencer

Membership Report:

- Current membership: 130 members
- Chapter Challenge Members: 10 chapter challenge members signed up in this FY
- Comments: Even despite our huge growth during the past FY we have been able to maintain our chapter membership. It continues to become a challenge to service the Columbus region from Cincinnati but our board is actively pursuing ideas to keep those members engaged.

Communications:

- Communications is maintained by David Proudfit through our website and our monthly newsletter, the Queen City Rapport

Programs:

- 7/11/23 – Designing Commercial Projects with Manufactured Stone Veneer, 24 attendees
- 8/8/23 – Emerging Technologies in Aluminum Architectural Windows, 28 attendees
- 9/12/23 – Bridging the Generation Gap, 44 attendees
- 10/10/23 – Tour of Reading Rock Manufacturing, 45 attendees
- 11/14/23 – Educon – see under special events below
- 12/12/23 – 2024 Ohio Building Code Update, 104 attendees
- 01/09/24 – Resinous Flooring and Terrazzo, 30 attendees
- 02/13/24 – Does my Wall Have to Comply with NFPA 285?, 63 attendees
- 03/12/24 – Tour of FinPan/T Clear Plant Facility, 40 attendees
- 04/09/24 – Cutting Edge Code Compliance: Understanding ANSI/SPRI/FM 4435/ES-1, 18 attendees

Special Events:

- Educon, 11/14/23 – 70 attendees
- TopGolf in Cincinnati, 3/28/24 – 26 attendees
- TopGolf in Columbus, 4/4/24 – 34 attendees
- Spec the Halls, 7/25/25 – Upcoming, no attendance info yet

Special Mentions:

- David Proudfit & Bob Bartolt – they continue to be the rock behind this chapter and I can't say enough great things about their volunteer work
- Daniel O'Connell has stepped in immediately to our Treasurer role and has been able to do a phenomenal job even despite the passing of our previous treasurer

Date: 4/11/2024

Board Members:

- President – Mark Jacobson
- Treasurer – Michelle (Shelly) Higgins
- Secretary and Immediate Past President – John Workley
- Membership Chair – Theresa DeVries
- Certification Chair – Tom Pekoc
- Technical Director – Venkatesh (Venky Ramamoorthy)
- Technical Chair – Juliane Workley
- Technical Chair – Anca Amaiei
- Newsletter Editor – Scott Taylor
- Website Editor – Brad Saeger
- SPECTaCLE Chair – Brian James

Membership Report:

- Current membership: 52 members
- Chapter Challenge Members- 4
- Comments: The challenge is helping grow membership. It has been excruciatingly slow in enrolling new members. Apparently National would prefer payments via Billhighway and our Region pays via check which holds things up for weeks.

Communications:

- Newsletters issued every other month. Notifications for events are sent out via the CSI site and Constant Contact.

Programs:

- August 8, 2023 – BrewDog Outpost Tour, Drinks and Food and talk about the project by Vocon- 12 attendees
- November 8, 2023 – Glass Door Solutions (1 HSW LU) at DoubleTree Hotel Cleveland – Assa Abloy and Kuraray presented – 13 attendees
- December 12, 2023 – TopGolf Challenge with Akron-Canton Chapter. 10 attendees
- January 10, 2024 – RIB SpecLink Overview and Training at Vocon – 11 attendees
- February 7, 2024 – MasterBuilders Solutions Admix lab tour – 11 attendees
- March 20, 2024 – Deltek Specpoint Demonstration hosted by The Austin Company – 13 attendees
- May 8, 2024 (scheduled) – Sloan Products presentation

Special Events:

- April 9, 2024 – SPECTaCLE, a mini MSR type event. 45 attendees, About 120 25 minute one-on-one meetings with manufacturers and architects.

Special Mentions:

- <insert comments>

Date: April 9, 2024

Board Members:

President Mallory Hoffman, CSI, CDT
Signature Specialties

President-Elect Cynthia Harman-Jones, CSI, CCS, CCCA, CDT, NCARB
Ghafari Associates, LLC

Immediate Past President Jonathan Selleck, CSI, CDT [Blair Reese, CSI, CDT acting as]
Ghafari Associates

Vice President Mr. Ricardo Aranguren, CSI
Specialized Roofing Sales, Inc.

Treasurer Gerry Caratelli, CSI
Architectural Building Components, LLC

Secretary Amy Baker, AIA, LEED AP, CSI, CDT, SCIP
Independent Specifications Writer

Director Mr. Joseph Huffman, CSI
Porta King

Director R. Bruce Comstock, CSI, CCCA, CDT
SmithGroup

Director BUTHAYNA TAHA, CSI
Rayhaven Group Inc

Director / Education Chair Dawn Cenowa, CSI, CDT
Sherwin-Williams

Director / Event Coordinator Chair Mrs. Dian Selleck-Wilson, CSI
Selleck Architectural Sales Inc.

Academic Programs Chair Jeff Maxwell, CSI
I.F. Metalworks

Electronic Communications/Media Chair Mrs. Kimberly Jennings, CSI
Diversified Spec Sales Inc

Membership Chair Blair Reese, CSI, CDT, LEED AP
Ghafari Associates, LLC

Membership Report:

- Current membership: 144 members
- Chapter Challenge Members:
- Comments: Increased 22 members as of last year March

Communications:

- No additional comments

Programs:

- Tues., September 12th – IFM Facility Tour; 15-20 attendees
- October 17 – Salt Springs Brewery Social; 20-25 attendees
- November 14 – Guardian Glass Factory Tour; 30-35 attendees
- January 11 (Thursday) – BEC Joint Meeting; 30-35 attendees
- February 13 - Panel Discussion; 50-55 attendees
- March 12 – Conquest Flame Bar Facility Tour; 10-15 attendees
- April 9 – NewLab Michigan Central Book Depository; 20 attendees
- May 14 – Unilock Plant Tour
- August TBD – Annual Planning Meeting

Special Events:

- December 5th – Christmas Party (Inn at St. John's); 50-55 attendees
- June 11 - President's Dinner (Andiamo's Bloomfield)
- July 25 – 5pm- 7pm Roush Automotive Collection Museum Livonia
- August 22 - Golf Outing @ The Fountains

Special Mentions:

- No additional comments

Date: 4/5/24

Board Members:

- Mark Ogg – President
- Luana Buratynski – President Elect
- Kathryn Marek – Past President
- Lane Beougher – Secretary
- Daniel Hargreaves – Treasurer
- Staci Seyer – Director
- Thad Goodman - Director

Membership Report:

- Current membership: 120 members
- Chapter Challenge Members: N/A
- Comments: Chapter continues to retain and add members. Continues to serve well for those are either international or do not have a physical chapter they can participate in easily.

Communications:

- Monthly President’s Blog / Message
- Chapter Website Activity Feed / Member Posts
- Member Blogs
 - The Artichoke
 - The Punch List
- LinkedIn Group (Chapter membership required)
- Monthly Program Announcements

Programs: (Indicates Chapter Sponsor)**

Month	Date (3 rd Wed)	Presenter	Topic	Complete	Attendance
September	9/30/23	STI Fire	Barriers in Healthcare	X	12
October	10/18/23	National Gypsum**	Sound & Fire Barriers	X	22
November	11/15/23	AIA – Lane B.	Contract Documents	Canceled	N/A
December	12/20/23	Multiple (4 Sessions)	Procrastinators Session	X	79
January	1/17/24	AWI**	Submittals	X	22
February	2/21/24	Northern Facades**	Ceramic Cladding	X	23
March	3/20/24	Hugh Seaton (1.5hr)	ChatGPT & AI – Future	X	37
April	4/17/24	Emily Hobbs	Building in the VI	Scheduled	TBD

Date: April 10, 2024

Board Members:

- President: Sam Cilone
- Vice President: Randy Reifsnider
- Treasurer: Amanda Schoonover
- Secretary: Allison Thomas
- Senior Director: Treva Masters
- Junior Director: Thom Dodson (resigned)

Membership Report:

-

Ayers	Jennifer	413 Architecture, PLLC
Beattie	Ian	Brandstetter Carroll Inc.
Bendorf	C. Thomas	Luckett & Associates
Biagi	Quintin	Tetra Tech, Inc
Bremer	Jennifer	Schmidt Associates
Brown	Terrence	Unknown
Burnett	Margaret	Unknown
Butler	Anthony	Studio A Architecture, Inc.
Byrd	Travis	Travis Byrd & Associates, LLC
Cilone	Sam	FASTSIGNS
Clark	Jeffrey	CC Hardware Consultants, Inc.
Dye	Joe	US Army Corp of Engineers
Dodson	Thomas	Orcutt Winslow + TEG
Donhoff	Robin	Tucker Booker Donhoff & Partners
Fishback	Will	Unknown
Goldstein	Steven	Luckett & Farley
Greenbaum	Milton	Greenbaum Associates, Inc.
Griggs	Kenneth	Griggs Enterprises, Inc.

Heyne	David	FULL CIRCLE ARCHITECTURE
Hillerich	Joseph	Hillerich & Assoc., Inc.
Hunsucker	Jason	Tetra Tech, Inc.
Irvin	Todd	Executive Elevator Co.
Keith	J.	Atlas Metal Products Company, Inc.
Lods	Mark	Clear Architectural Solutions - Lods Arch. Products, LLC
Masters	Treva	Builders Exchange of Kentucky, Inc.
Orlov	Georgiy	Cornerstone Engineering, Inc.
Owens	John	Shaffner Heaney
Pacholik	Lucy	Tetra Tech
Petrella	Kathie	Unknown
Primavera	Michael	H&H Metal Products, Inc.
Raderer	Thomas	Mechanical Engineer
Reifsnider	Randal	Specifications Plus, LLC
Rickman	Jackson	Luckett & Farley
Riddle	Geoff	CMTA Consulting Engineers
Roberts	James	Bell Engineering
Robles Jr	Angel	Baines Group, Inc.
Schnell	Keith	Abatement & Environmental Services, LLC
Schoonover	AMANDA	Lynn Imaging
Sloan	Patricia	Unknown
Swearingen	Gary	Allegion
Taflinger	Ruby	Louisville Water Company
Thomas	Allison	Unknown
Tkach Goldstein	Nurit	Unknown
Vaught	David	GRW

Warner	Clyde	CKW & Associates
Whitmer	James	Brandstetter Carroll, Inc.
Williams	Brent	Insulated Roofing Contractors

-
- Chapter Challenge Members: Highlighted yellow above

Communications:

Programs:

Year	Month	Date	Times	Location	Partnering w/	Speaker	Speaker's Organization	Topic
23	September	12	5:30 -7:30 pm	Builders Ex		Megan Smith & Keith Stone	Capital Works Project Advisors	Restoration of Wigwam Village
23	October	10	5:30 -7:30 pm	Builders Ex		Jean-Paul Grivas Sam Cilone	Patrick Murphy Architects Fast Signs	Ali Center Repairs
23	November	14	5:30 -7:30 pm	Builders Ex		Jeff Mosley	SINAK	How To Eliminate Flooring Failures
23	December	7	5:30 -8:30 pm	Nobel Funk Brewing Co.	AIA	N/A	N/A	Holiday Party
24	January	9	5:30 -7:30 pm	Leadership Louisville / Proof	NAWIC	Anna Triplett Carole Yocum Laura Van Vactor Sarah Barker Taisa Peree-Sehic Cate Ward Megan McCombs	Ramage Company Norman Berry Assoc. Architects ABEL Construction Stengel Hill Arch. McCulloch Arch. Studio Kremer Saltbox Studio	Women in Architecture Panel Discussion
24	February	13	5:30 -7:30 pm	Builders Ex		Rachel Worley	3Dot	Africa Travelogue
24	March	12	5:30 -7:30 pm	Builders Ex		Dylan Seesman	JQOL	March Meeting - Project Success Through Early Engineering Engagement

24	April	9	5:30 -7:30 pm	Hospital Conf. Rm		Marty Merkel	JRA	UofL Health West Tower Presentation and Tour	
24	May	14	5:30 -7:30 pm	Builders Ex	AIA/IDA (maybe) Need to Notify SG	Howard Jancy	Custom Building Products	TCNA Handbook & How to use it. Will provide FREE handbook to those who will give him their name and address.	
24	June	11	5:30 -7:30 pm	TBD	N/A	N/A	N/A	Awards Banquet	
24	July	9	5:30 -7:30 pm	2600 Grassland Dr, Louisville, KY 40299	N/A	Charlie Coombe DIRECTOR OF SALES	UW Solutions	dye-sublimation process and Plant Tour	
24	August	13	5:30 -7:30 pm	2800 West Broadway, Louisville, KY 40211	N/A	Ryan Bell, Architect	Studio A Architecture and Goodwill Industries	Goodwill Opportunity Campus, Program and Tour	
24	September	10	5:30 -7:30 pm	Builders Ex					
24	October	8	5:30 -7:30 pm	Builders Ex					
24	November	12	5:30 -7:30 pm	Builders Ex					
24	December	TBD	5:30 -8:30 pm	TBD	AIA	N/A	N/A	Holiday Party	
CS I	Louisville	FY 25	PROGRAMS						
25	January	14	5:30 -7:30 pm	TBD		Visnja Davidovic Others TBD	N/A	Women in Design	
25	February	11	5:30 -7:30 pm	Builders Ex					
25	March	11	5:30 -7:30 pm	Builders Ex					
25	April	8	5:30 -7:30 pm	Builders Ex					
25	May	13	5:30 -7:30 pm	Builders Ex					
25	June	10	5:30 -7:30 pm	TBD					

NEWSLETTER

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Akron-Canton	Bryan Ziga	bryan.ziga@primeeng.com	Website
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<p>Ivette Bruns Institute Director ibruns@ratiodesign.com 317-258-4180</p>	<p>Open Secretary</p>	<p>Open Emerging Professional</p>
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NEWSLETTER

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YOUR Company HERE

NEWSLETTER

Yearly Reporting Requirements

To ensure continuity in operations, including timely dues payments to chapters, and to acknowledge compliance with the affiliation agreement, every component is asked to complete two reports per year:

May 31 Report

Submit: Officer and leader roster for upcoming fiscal year

September 30 Report

Attest that:

- The component is in good standing to conduct business (current with state and current with IRS)
- Directors and officers' insurance is in place
- General liability insurance is in place
- Banking information is current

Identify:

Any enabling document that changed in previous fiscal year-

- Submit updated copies if have not already
- If bylaws were updated, must also confirm reviewed by independent legal counsel experienced with non-profit, tax-exempt organizations prior to adoption.

Submit:

- Financial documents from the previous year, including state of activities, balance sheet, and cash flow.
- Potential recruitment and customer lists

These reports will be available at least two months ahead of their due date and will be accessible through the Chapter and Region Leader Community.

In the case that a component is not able to meet one of these obligations, the component and CSI national will work together to create a plan to become compliant.



THANK YOU

2023- 2024

**Great Lakes Region Board AND Committees
for all your efforts in being part of the**

TEAM!!