

## NEWSLETTER

**Happy summer to the Great Lakes Region Chapters & their members.**

**Welcome to a brand-new fiscal year!**

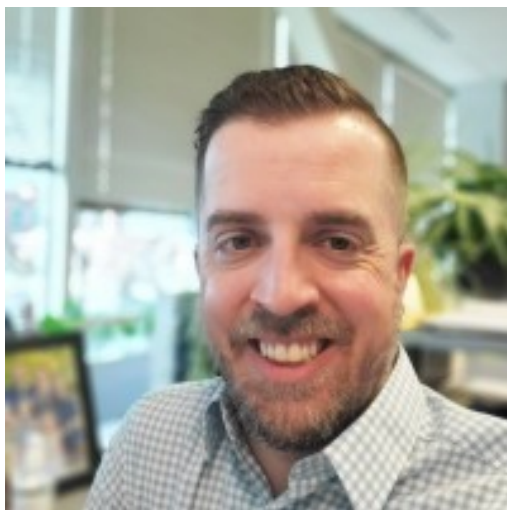
**My name is Kirk Paisley** and I have been elected as the new Region President, of which I am very excited to step into that role.

Previously I just completed my second term as the CSI Cincinnati (now Ohio Valley) Chapter President and in 2010 I served as the CSI Columbus Chapter President.

Membership and bringing people to the amazing things that CSI has to offer has always been my passion and I plan to continue that effort in my role as the GLR President.

Long ago back in 2004 when I first joined CSI, I would not have even known about the organization had it not been for the passion of Mr. George Van Niel, FCSI, CDT. George has since passed on but has made a lasting impact on CSI and countless people throughout his career. I hope to continue the passion that George started me with as we continue to grow the chapters in our region.

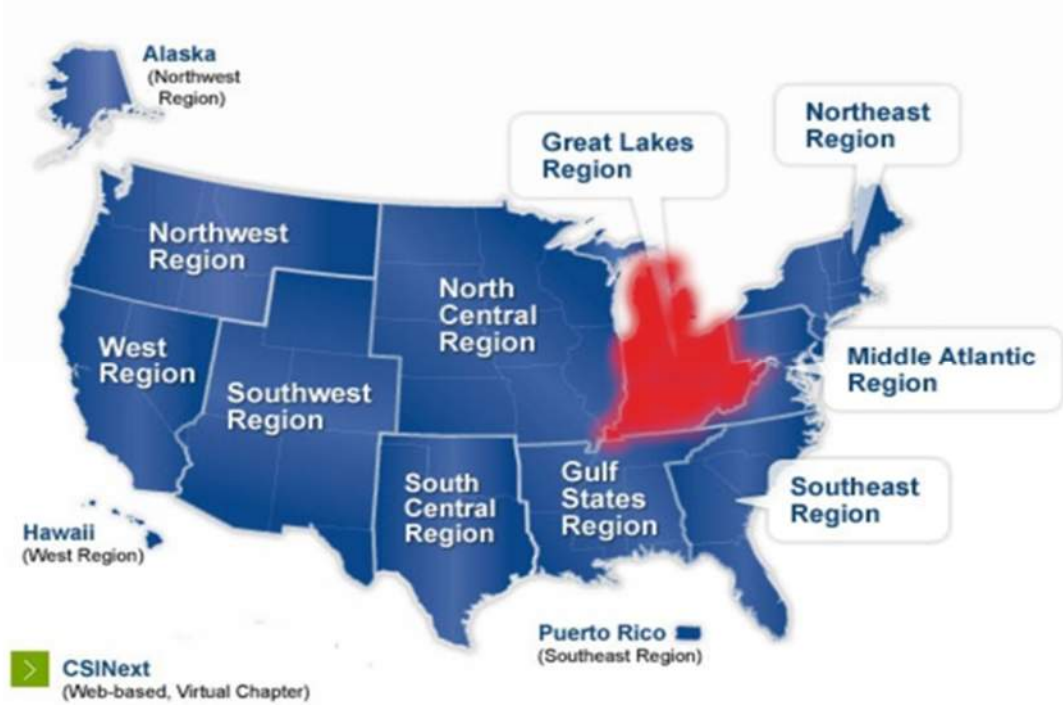
I look forward to serving you all as the Great Lake Region President and I hope to meet many of you in person at your Chapter events this year. Enjoy your summer and stay cool!



**Kirk Paisley, AIA, NCARB, CSI, CDT, LEED AP**

*No report this month.*

**NEWSLETTER**



**CHAPTERS**

- Akron-Canton**
- Cincinnati**
- Cleveland**
- CSI Next**
- Evansville**
- Grand Rapids**
- Indianapolis**
- Lansing**
- Louisville**
- Metro Detroit**

**Our Mission**

To advance building information management and education of

project teams to improve facility performance.

[Home - Great Lakes Region \(csiresources.org\)](http://csiresources.org)

\* PDPG – Third Edition

ANSWERS: 1. – e [PDPG, 9.3\*]; 2. – b [PDPG 9.5.1\*]; 3. – a [PDPG 8.10.4\*]; 4. – a [PDPG 8.9.6\*]; 5. – b [PDPG 5.2.6.1\*] (July 2024, *The GLR Newsletter* Electronic)

**CERTIFICATION QUIZ ANSWERS**

## **NEWSLETTER**

Here are **some of the things your Region and Region Officers do** better as part of the Construction Specifications Institution Structure:

**Leadership Training** If you've ever thought about applying for a Chapter Leadership position, it's as simple as looking [here](#) to see what kind of things are expected.

**Programs Bureau-** Programs Chairs have a place to go to fill up a hole or two in the annual calendar. If you see a monthly program that stands out, please pass those thoughts on to Jack Morgan, who oversees the submissions. Visit the Speakers Bureau [here](#).

**Awards-** The format and organization of our Awards program is very robust and well thought out. It has been seen by other regions and used as a template for the creation of their awards programs. Please review it [here](#) to see how to reward active leaders in your chapter. Jack Morgan (Indianapolis) is the current Awards Committee Chair.

**Chapter Challenge-** Introduced in 2018. It is a way to introduce your friends and colleagues to CSI. More on this on page 3 of this newsletter.

**Member Relief Program-** Introduced December 2020, still in effect. Details and information [here](#).

## NEWSLETTER

- National Conference, October 16-18, 2024, Houston Texas.  
Register and Plan Now! [2024 National Conference](#)
- Region Conference Master Planning Schedule is being revisited for updates.
- Kicking around the Idea for a Bi-Region Conference. Stay tuned.
- The Region needs YOU for the following OPEN POSITIONS- 2025:
  - President Elect – Interested?
- New Fiscal Year Begins July 1, 2024 through June 30, 2025.
- IRS Form 990 Due - most chapters and regions November 15.
- Begin Recruiting Officer and Leaders for Next Fiscal Year January 15.
- Officer and Leader Roster Report Due \*Must be submitted even if roster remains same 31-May 2025.
- Share your CSI Master Specifiers Retreat (MSR) experience for the newsletter [here](#)
- Share your Certification Exam experience that you would like to share [here](#)
- Share your CSI 2024 Region Conference experience for Newsletter [here](#)
- Share your Spec-related photos with message for the Newsletter [here](#)
- Outstanding Chapter Commendation nomination due, July 2024.
- 2025 GLR Region Conference, Michigan. Stay tuned.
- SCIP 2025 - Louisville, KY June 8-10, 2025- Save the Dates.
- Watch your email for Webreach Wednesday presentations. Earn Learning Units. Also, join in on Tech Talk Tuesdays. Go to the CSI Website to see the schedule. Also check out the CSI Learning Library for other courses offering Learning Units. There is a wealth of information and learning opportunities.
- There are many resources available to chapters and regions on the chapter and region community at [CSiresources.org](http://CSiresources.org).
- I want to direct you especially to Membership Recruitment: at <https://www.csiresources.org/chapterregionleaders/membership-management/membership-recruitment>

## NEWSLETTER

- Great Lakes members will have new responsibilities on the National Board:
  - Ivette R. Bruns (Indianapolis) - Institute Secretary & GLR Director.
  - Edmund Brown (Indianapolis) - Institute Director at Large.
- Membership Count: Over 670 going into 2024- 2025.
- Chapter Membership: Make a 2024-2025 plan to get new members with Chapter Challenge.
- Chapters Activities: Make a 2024-2025 plan to get your Chapter Activities in the GLR Newsletter. Send [here](#).
- CD Boot Camp is planned for the 2025 Region Conference, please share the word.
- Chapter Study Certifications: Let us know about your Certification study groups.
- Chapter Events in The Great Lakes Region – Visit Chapter Websites- see page 12.
- Does your Chapter have a plan to SPONSOR a member to The CSI National Conference?

## NEWSLETTER

- A reminder that Leadership Training powerpoint information is available. We encourage all new Leaders to please review the information. Look for your role [here](#).
- CSI Member Product Reps - please send us your Logos to get showcased in the GLR Newsletter.  
Send [here](#) Thank you
- Newsletter Content. You have a voice. Sound off in the newsletter.  
Send [here](#) Thank you

## NEWSLETTER

**The CHAPTER CHALLENGE**, which began in 2018, is still in full effect.

The purpose of this CHALLENGE is to increase membership. In this CHAPTER CHALLENGE, the Chapter members must recruit new members with no cost to the new member. The Chapter will pay for the first year's chapter dues, and the Region will pay for the first year's Institute dues. This is for PROFESSIONAL and EMERGING PROFESSIONAL members only (renewals and industry members are not included).

Your involvement does not stop there! Once the new members attend their first Chapter meeting, the Chapter has to engage those new members, embrace them by making them a part of the Chapter, getting them involved, and giving them a sense of belonging.

Who can you recommend today?

If you have any questions or need any other information, please contact one of the following:

### **Great Lakes Region Chapter Challenge Advisor**

Ken Schmidt – Operations Manager Seward Associates

317-979-1700

[kschmidt@sewardassociates.net](mailto:kschmidt@sewardassociates.net)

### **Great Lakes Region Membership Chair**

Blair Reese 313-269-3868

[breese@ghafari.com](mailto:breese@ghafari.com)

Form(s) attached



## Construction Specifications Institute Great Lakes Region

### “CHAPTER CHALLENGE”

#### What is CHAPTER CHALLENGE?

- Chapter Challenge is a way to allow Design and Construction Professionals the opportunity to experience CSI for one year with CSI’s goal of the Professional realizing the value of CSI and continue Membership beyond the Chapter Challenge Year.

#### Who is eligible for CHAPTER CHALLENGE?

- Chapter Challenge is open to a Member of an Architect, Engineer, Interior Designer, or General Contractor Firm who may not be familiar with CSI or have not been a Member of CSI for at least 3 years.

#### What Does the CHAPTER CHALLENGE Cost?

- New Member - \$0.00 for the first year of membership:
  - The only cost will be participation:
    - Commitment to attend a minimum of 4 regularly scheduled educational meetings in the Chapter Challenge Year;
    - Report the value of being a CSI Member to a Principal or Decision Maker in the Chapter Challenge Member’s Firm a minimum of two times during the Chapter Challenge Year.

#### How to apply for CHAPTER CHALLENGE?

- Fill out TODAY the attached CSI Membership Application and return it to the Great Lakes Region Membership Chair in the Newsletter.



**PO Box 81**  
**Annapolis Junction, MD 20701**  
**Phone: 800-689-2900**  
**CSI Tax ID#: 53-0242938**  
**Fax to: 703-940-8600**

Enroll online at [www.csiresources.org/join](http://www.csiresources.org/join)

### MEMBERSHIP TYPES

**Professional: \$375**

I am a technically experienced individual whose primary function is to author, manage, or communicate building information; to create, interpret, or use construction documents; or to educate, support, or assist the construction industry.

**Emerging Professional: \$200\***

I am an individual who has less than three years experience in any construction-related field and am a prospective Professional Member.

**Student: \$70\***

I am a full-time student enrolled in an undergraduate or graduate program in a construction industry curriculum at an educational institution.

*\*Emerging Professional membership is limited to three years, at which time members must renew at the Professional level.*

### CSI Membership

CSI Membership is good for one year, with your membership starting the day that your payment is received and processed.



Prices and information are subject to change.

# MEMBERSHIP ENROLLMENT FORM

## Personal Information

First name: \_\_\_\_\_ Middle initial: \_\_\_\_\_ Last name: \_\_\_\_\_

Nickname: \_\_\_\_\_

Title: \_\_\_\_\_

Firm name: \_\_\_\_\_

Website: \_\_\_\_\_

Primary Address: \_\_\_\_\_

City | State | Zip: \_\_\_\_\_

Primary phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Primary Email: \_\_\_\_\_

Date of birth: \_\_\_\_\_

*Please review the listings on the back and enter the corresponding number(s) that best describe the following:*

Occupation code: \_\_\_\_\_ Firm type code: \_\_\_\_\_

## Membership Dues and Chapter Designation

Membership Dues (See types of membership above) ..... \$ \_\_\_\_\_

Home Chapter (See reverse side) \_\_\_\_\_ Included

Membership Certificate (Optional) ..... \$ 15.00

Total (US funds only) ..... \$ \_\_\_\_\_

Signature\* \_\_\_\_\_

*\*Required to validate your enrollment form.*

*(Payable to CSI—please specify "Member Dues" and if renewing membership include member ID on memo line.)*

Visa  Mastercard  AMEX  Check

Card # \_\_\_\_\_ CVV Code \_\_\_\_\_ Exp Date \_\_\_\_\_

Signature\* \_\_\_\_\_

*\*Signature required for credit card authorization. If using a credit card, please do not email form for security purposes.*



## Occupation Codes

<b>100</b> Specifier or Specifications Consultant	<b>118</b> A/E Drafter – CAD Operator	<b>137</b> Surety Professional
<b>101</b> Architect	<b>119</b> Estimator	<b>138</b> Insurance Professional
<b>102</b> Forensic Architect	<b>120</b> Surveyor	<b>139</b> Accountant
<b>103</b> Landscape Architect/ Designer	<b>121</b> Construction Manager	<b>140</b> Attorney
<b>104</b> Interior Designer/Space Planner	<b>122</b> General Contractor	<b>141</b> Manufacturer's Rep/ Supplier
<b>105</b> Project Manager	<b>123</b> Subcontractor	<b>142</b> Building Product Distributor
<b>106</b> Contract Administrator	<b>124</b> Constructor	<b>143</b> Electronic Media Manufacturing Personnel
<b>107</b> Civil Engineer	<b>125</b> Construction Trades	<b>144</b> Project Information Manager
<b>108</b> Environmental Engineer	<b>126</b> Labor Representative	<b>145</b> Publisher
<b>109</b> Water Resources Engineer	<b>127</b> Test Lab Personnel	<b>146</b> Graphic Designer
<b>110</b> Structural Engineer	<b>128</b> A/E Representative	<b>147</b> Technical Writer
<b>111</b> Electrical Engineer	<b>129</b> Public Agencies Staff	<b>148</b> Computer Support Specialist
<b>112</b> Electronics Engineer	<b>130</b> Building Official	<b>149</b> Systems Administrator
<b>113</b> Mechanical Engineer	<b>131</b> Building Inspector	<b>150</b> Association Staff
<b>114</b> Forensic Engineer	<b>132</b> Building Owner	<b>151</b> Academician/Professor/ Teacher
<b>115</b> Urban Planner	<b>133</b> Developer	<b>152</b> Academic Staff
<b>116</b> Engineering Technician	<b>134</b> Facilities Manager	<b>153</b> Student
<b>117</b> Consultant	<b>135</b> Realtor	<b>154</b> Other
	<b>136</b> Construction Finance Professional	

## Firm Codes

<b>300</b> Commercial Developer
<b>301</b> Municipal Government
<b>302</b> State Government
<b>303</b> Federal Government
<b>304</b> Product Distributor
<b>305</b> Manufacturer/Supplier
<b>306</b> A/E Firm
<b>307</b> Architectural Design Firm
<b>308</b> Construction Management
<b>309</b> Contractor
<b>310</b> Subcontractor
<b>311</b> Other (indicate on application)
<b>312</b> Academic
<b>313</b> Association/ Technical Society

Locate the numbers corresponding to your occupation and type of firm, then write them in on the front of this form.

## Chapters

A home chapter is included as part of your CSI membership. Designate your preferred home chapter on the front of this application. If one is not chosen, the home chapter will be assigned based on your address. For more information, visit [www.csiresources.org/communities/components](http://www.csiresources.org/communities/components).

### Alabama

Birmingham  
Huntsville  
Mobile Bay  
Montgomery

### Alaska

Cook Inlet

### Arizona

Phoenix  
Tucson

### Arkansas

Little Rock

### California

East Bay-Oakland  
Fresno  
Los Angeles  
Orange County  
Redwood Empire  
Sacramento  
San Diego  
San Francisco  
Santa Clara Valley

### Colorado

Denver  
Pikes Peak

### Connecticut

Hartford  
Housatonic

### District of Columbia

DC Metropolitan

### Florida

Greater Orlando  
South Florida  
Pensacola  
Suncoast  
Tampa Bay

### Georgia

Atlanta

### Hawaii

Honolulu

### Illinois

Chicago

### Indiana

Evansville  
Indianapolis

### Iowa

Central Iowa  
Crandic

### Kansas

Flint Hills  
Mid-Kansas

### Kentucky

Louisville

### Louisiana

Acadiana  
Baton Rouge  
New Orleans  
Shreveport

### Maryland

Baltimore

### Massachusetts

Boston

Worcester County

### Michigan

Grand Rapids  
Lansing  
Metropolitan Detroit

### Minnesota

Minneapolis-St. Paul  
Twin Ports

### Mississippi

Mississippi

### Missouri

Central Missouri  
Greater St. Louis  
Kansas City  
Southwest Missouri

### Nebraska

Nebraska

### Nevada

Las Vegas

### New Hampshire

New Hampshire

### New Jersey

New Jersey

### New Mexico

Albuquerque

### New York

Buffalo-Western NY  
Eastern New York  
Long Island  
Metropolitan New York  
Rochester

### Syracuse

### North Carolina

Charlotte  
Raleigh-Durham

### North Dakota

North Dakota/Red River Valley

### Ohio

Akron-Canton  
Cincinnati  
Columbus  
Cleveland  
Dayton-Miami Valley

### Oklahoma

Oklahoma City  
Oklahoma State Univ.

### Oregon

Portland  
Willamette Valley

### Pennsylvania

Greater Lehigh Valley  
Central Pennsylvania  
Erie-Northwestern  
Pennsylvania  
Northcentral Penn  
Philadelphia  
Pittsburgh

### Rhode Island

Rhode Island

### South Carolina

Charleston  
Grand Strand  
Greenville

### Tennessee

Chattanooga  
Knoxville  
Memphis  
Nashville

### Texas

Amarillo  
Austin  
Dallas  
Fort Worth  
Houston  
San Antonio

### Utah

Salt Lake City

### Vermont

Vermont

### Virginia

Blue Ridge  
Central Virginia  
Northern Virginia  
Richmond  
Tidewater

### Washington

Mt. Rainier  
Puget Sound  
Spokane

### Wisconsin

Fox River Valley  
Madison  
Milwaukee

### CSINext

(Virtual Chapter)

## NEWSLETTER

### Great Lakes Region CSI Quizmaster – July 2024

**Jack P. Morgan**, FCSI, CCS, CCCA, CDT, AIA, LEED Green Associate, NCARB, SCIP

1. During project closeout, the Facility Manager is responsible for:
  - a. Participate in system startup.
  - b. Understand requirements affecting commissioning, equipment, and systems startup.
  - c. Participate in demonstration of equipment operations
  - d. Accept building information models.
  - e. All of the above.
  
2. Services provided by the Architect/Engineer and the Contractor that might continue beyond final completion include:
  - a. Assistance with occupancy of the facility.
  - b. Ongoing Commissioning services.
  - c. Extensive training of Owner's operations and maintenance personnel.
  - d. Helping the Owner with post-occupancy facility evaluations and inspections.
  - e. Better understand the operation and performance of the Project.
  
3. What is not an attribute of a Schedule of Values.
  - a. Prepared by the Architect.
  - b. Itemization of costs or work apportioned across the various divisions of the Project's work.
  - c. Basis for submitting and reviewing progress payments.
  - d. Part of Contractor's Application for Payment.
  - e. A breakdown of the total contract cost.
  
4. All of the following may be accomplished through issuing the Change Order except for which one?
  - a. Change of Bid Date.
  - b. Decrease in Contract Cost.
  - c. Extension in Contract Time.
  - d. Reduction in Scope of Work.
  - e. Change in Contract Administrative Requirements.
  
5. "Resource Drawings" or "Resource Documents" serve what purpose?
  - a. Show existing work that is to be modified.
  - b. Show elements of the Project related to the work, but which is not Included in the Contract.
  - c. Provide the Owner with a set of documents that will facilitate operations.

**ANSWERS** – See page 3

## NEWSLETTER

### **Academic Programs Committee – 2023-2024 Annual Review**

This year the Academic Programs Committee has published a series of articles to help with student outreach at Architectural and Construction Management programs in your area.

This outreach can be a strong source of new members, chapter leaders and future attendees for chapter events. Just knowing who the Construction Specifications Institute is means your efforts will be recognized. When teaching a class on an industry topic, hosting a school event, forming a relationship with the professor who mentions you and CSI in class: it's a soft marketing touch that pays dividends far down the road.

It might mean new members. It can also mean additional attendance at a future meeting or event.

### **Topics we've discussed in FY24:**

- **Value of working with a local University or Construction Management Program**
- **Being a part of the Industry Advisory Board**
- **Talking points for outreach and setting up meetings, events, affiliate chapters**
- **Road Map for setting up a relationship with a university or community college**
- **Hosting a summer planning meeting with a student affiliate**

Should you need help getting started, or discussing a potential target school, need some assistance in making the first phone call or visit- please reach out. Always happy to help.

**Thad Goodman**, FCSI, CDT, CCPR, LEED Green Associate  
Academic Program Committee

**=Pictures from around the Region=**



**CSI Indy 2024 Awards**

**NEWSLETTER**

Chapter	President	Email	Website for Information
<b>Cincinnati</b>	Nathan Schneider	Nathan.Schneider@LWsupply.com	<a href="#">Website</a>
<b>Cleveland</b>	Mark Jacobson	mark.jacobson@majaconsult.com	<a href="#">Website</a>
<b>CSI Next</b>	Luana Buratynski	Luana.Buratynski@northernfacades.com	<a href="#">Website</a>
<b>Evansville</b>	Jack Kinkel	jt@kinkel-ae.com	none
<b>Grand Rapids</b>	Brad Hayden	bhayden@tremcoinc.com	<a href="#">Website</a>
<b>Indianapolis</b>	Garrett Dickerson	gdicker4@gmail.com	<a href="#">Website</a>
<b>Lansing</b>	Richard Keuneke	rkeuneke@bergmannpc.com	none
<b>Louisville</b>	Randal Reifsnider	randal.j.reifsnider@gmail.com	<a href="#">Website</a>
<b>Metro Detroit</b>	Mallory Hoffman	mallory@signaturespec.com	<a href="#">Website</a>

# NEWSLETTER

## Officers

GLR President	GLR President- Elect	GLR Immediate Past President
<b>Kirk Paisley</b>	<b>Ken Schmidt</b>	<b>Gregg Jones</b>
<a href="mailto:kirk.paisley@bdclarchitects.com">kirk.paisley@bdclarchitects.com</a>	<a href="mailto:kschmidt@sewardassociates.net">kschmidt@sewardassociates.net</a>	<a href="mailto:gjones@abonmarche.com">gjones@abonmarche.com</a>
513-964-1154	317-979-1700	260-216-0222
GLR Vice President 1	GLR Vice President 2	GLR Treasurer
<b>John Workley</b>	<b>Mark Ogg</b>	<b>Scott Taylor</b>
<a href="mailto:john.workley@vocon.com">john.workley@vocon.com</a>	<a href="mailto:Mark.Ogg@am.ill.com">Mark.Ogg@am.ill.com</a>	<a href="mailto:staylo2021@outlook.com">staylo2021@outlook.com</a>
216-539-1645	513-205-3813	216-870-1970
GLR Secretary	GLR Institute Director	GLR Emerging Professional
<b>April Rawson</b>	<b>Ivette Bruns</b>	<b>Open</b>
<a href="mailto:arawson@obe.com">arawson@obe.com</a>	<a href="mailto:ibruns@ratiodesign.com">ibruns@ratiodesign.com</a>	
740-323-6089	317-275-6697	

## Committees

GLR Academic Liaison	GLR Awards Chair	GLR Education Chair
<b>Thad Goodman</b>	<b>Jack Morgan</b>	<b>Brad Saeger</b>
<a href="mailto:thadg@nationalgypsum.com">thadg@nationalgypsum.com</a>	<a href="mailto:morwalsoplad1@gmail.com">morwalsoplad1@gmail.com</a>	<a href="mailto:bsaeger@moodynolan.com">bsaeger@moodynolan.com</a>
614-296-5375	317-508-4516	216-356-4172
GLR Certification Chair	GLR Region Conference Chair	GLR Librarian
<b>Open</b>	<b>Gregg Jones</b>	<b>Jack Morgan</b>
	<a href="mailto:gjones@abonmarche.com">gjones@abonmarche.com</a>	<a href="mailto:morwalsoplad1@gmail.com">morwalsoplad1@gmail.com</a>
	260-216-0222	317-508-4516

**NEWSLETTER**

**Committees**

<b>GLR Electronic Communications</b>	<b>GLR Membership Chair</b>	<b>GLR Nominating Chair</b>
<b>David Proudfit</b>	<b>Blair Reese</b>	<b>Open</b>
<a href="mailto:Dsp-csi@cinci.rr.com">Dsp-csi@cinci.rr.com</a>	<a href="mailto:breesee@ghafari.com">breesee@ghafari.com</a>	
513-607-2030	313-269-3868	
<b>GLR Newsletter Editor</b>	<b>GLR Newsletter Co-Editor</b>	<b>GLR Newsletter Distribution</b>
<b>Jack Morgan</b>	<b>Scott Taylor</b>	<b>Ed Brown</b>
<a href="mailto:morwalsoplad1@gmail.com">morwalsoplad1@gmail.com</a>	<a href="mailto:staylo2021@outlook.com">staylo2021@outlook.com</a>	<a href="mailto:ebrown@eticagroup.com">ebrown@eticagroup.com</a>
317-508-4516	216-870-1970	317-268-1819

**PARTNER with US** to engage the Design, Architect, Engineer, Owner and Contractors by recognition to manufacturers, your products and services advertised here.

Contact: Jack Morgan [morwalsoplad1@gmail.com](mailto:morwalsoplad1@gmail.com)

**YOUR Company Logo  
HERE**

## NEWSLETTER

### Yearly Reporting Requirements

To ensure continuity in operations, including timely dues payments to chapters, and to acknowledge compliance with the affiliation agreement, every component is asked to complete two reports per year:

#### **May 31 Report**

Submit: Officer and leader roster for upcoming fiscal year

#### **September 30 Report**

Attest that:

- The component is in good standing to conduct business (current with state and current with IRS)
- Directors and officers' insurance is in place
- General liability insurance is in place
- Banking information is current

Identify:

Any enabling document that changed in previous fiscal year-

- Submit updated copies if have not already
- If bylaws were updated, must also confirm reviewed by independent legal counsel experienced with non-profit, tax-exempt organizations prior to adoption.

Submit:

- Financial documents from the previous year, including state of activities, balance sheet, and cash flow.
- Potential recruitment and customer lists

These reports will be available at least two months ahead of their due date and will be accessible through the Chapter and Region Leader Community.

In the case that a component is not able to meet one of these obligations, the component and CSI national will work together to create a plan to become compliant.



# ***Congratulations***

**To the 2024- 2025  
New Chapter Leaders**

*From the Great Lakes Region Board*