

Hi, Everyone!

From all of US on the BOARD,

**Have a HAPPY AND SAFE
NEW YEAR!**



NEWSLETTER

GOING INTO 2025 - REMINDERS:

The CSI Learning Library is a great resource. Do not hesitate to visit the Learning Library and gain knowledge on your time. Do not forget that CSI Certifications require continuing education for recertification.

The CSI Master Specifier's Winter Retreat will be in Savannah, GA on January 29-31st, 2025. Hoping to see some familiar faces there. If you are attending, please let me know. I will be there.

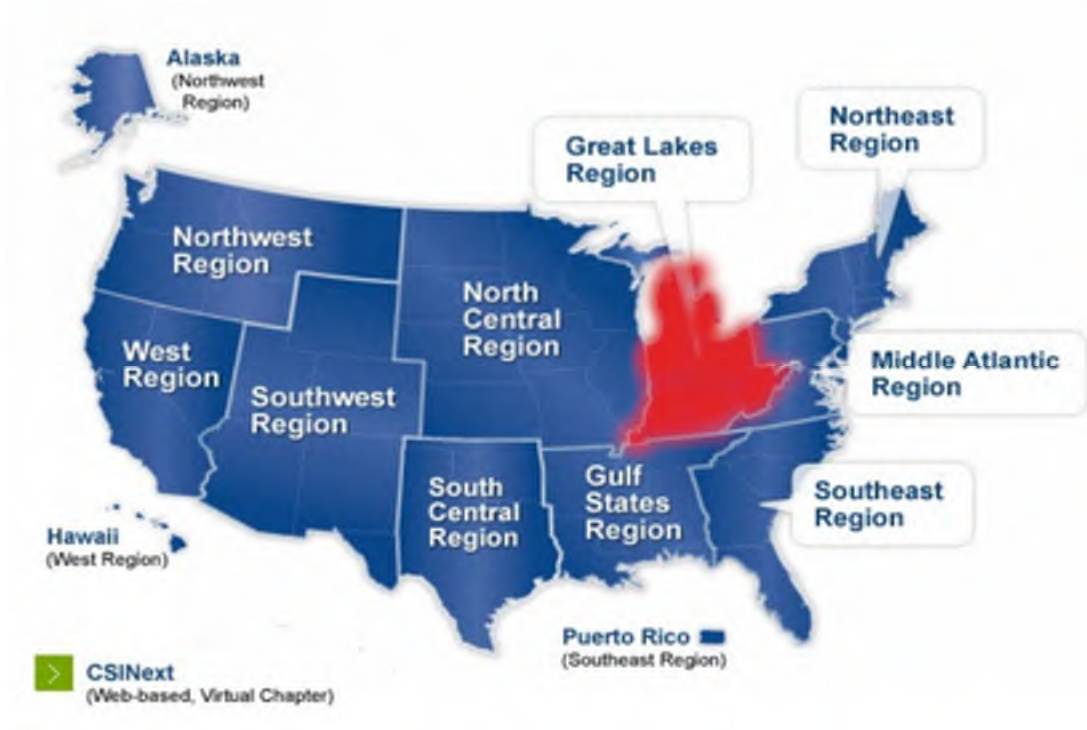
There are many Chapter resources for Chapter Leaders on the CSI website. Look under Community. Chapter and Region Leaders Community Tab. Also, join a Community.

Ask questions. [Home - Chapter & Region Leaders.](#)

There are many resources available to chapters and regions on the chapter and region community at CSiresources.org. I want to direct you especially to Membership Recruitment: at <https://www.csiresources.org/chapterregionleaders/member-management/membership-recruitment>

This site includes:

- Customizable membership flyer
- Customizable membership PPT template
- Social media buzz kit (for getting a social media presence started)
- CSI event form: <https://www.surveymonkey.com/r/CSIEventForm>
 - Promotes your events on the national CSI calendar
- And much more, including:
 - Leader discussion board
 - Open office hours
 - Learning library
 - DCP



CHAPTERS

- Akron-Canton
- Ohio Valley
- Cleveland
- CSI Next
- Evansville
- Grand Rapids
- Indianapolis
- Lansing
- Louisville
- Metro Detroit

Our Mission

To advance building information management and education of project teams to improve facility performance.

[Home - Great Lakes Region \(csiresources.org\)](http://csiresources.org)

* PDPG – Third Edition

ANSWERS: 1. – a [PDPG, 1.2.1*]; 2. – d [PDPG 8.8.1*]; 3. – a [PDPG 5.3.3.13*]; 4. – d [PDPG 1.15.1*]; 5. – c [PDPG 8.9.6*] (January 2025, The GLR Newsletter Electronic)

CERTIFICATION QUIZ ANSWERS

NEWSLETTER

Here are **some of the things your Region and Region Officers do** better as part of the Construction Specifications Institution Structure:

Leadership Training If you've ever thought about applying for a Chapter Leadership position, it's as simple as looking [here](#) to see what kind of thing are expected.

Programs Bureau- Programs Chairs have a place to go to fill up a hole or two in the annual calendar. If you see a monthly program that stands out, please pass those thoughts on to Jack Morgan, who oversees the submissions. Visit the Speakers Bureau [here](#).

Awards- The format and organization of our Awards program is very robust and well thought out. It has been seen by other regions and used as a template for the creation of their awards programs. Please review it [here](#) to see how to reward active leaders in your chapter. Jack Morgan (Indianapolis) is the current Awards Committee Chair.

Chapter Challenge- Introduced in 2018. It is a way to introduce your friends and colleagues to CSI. More on this on page 3 of this newsletter.

Member Relief Program- Introduced December 2020, still in effect. Details and information [here](#).

We ENCOURAGE YOU to GET INVOLVED with the Region FOR 2025!

Please Join Us - We need YOU!

NEWSLETTER

- **2025 GLR Region Conference**, Grand Rapids, Michigan. Week of May 29-31. Stay tuned.
- **Begin** Recruiting Officer and Leaders for Next Fiscal Year January 15.
- **Report** - Officer and Leader Roster Report Due *Must be submitted even if roster remains same 31-May 2025.
- **Members** currently 632+ Regional Members.
- **The Region needs YOU** for the following OPEN POSITIONS- **2025**:
 - President Elect
 - Vice President-2
 - Technical Chair
- **CSI 2025 National Conference** October 15-17– **Cleveland, Ohio**
- **Chapter events**: Go to Chapter websites. See page 12.
- Kicking around the Idea for a Bi-Region Conference. Stay tuned.
- **New Fiscal Year** Begins July 1, 2025 through June 30, 2026.
- **IRS** From 990 Due - most chapters and regions November 15.
- **Share**: staylo2021@outlook.com
 - your CSI Chapter event photos for Newsletter
 - your CSI Master Specifiers Retreat (MSR) experience for the newsletter
 - your Certification Exam experience that you would like to share
 - your Spec-related photos with message for the Newsletter
- **Outstanding** Chapter Commendation nomination due, July 2025.
- **SCIP** 2025 - Louisville, KY June 8-10, 2025- Save the Dates.
- **Watch** your email for Webreach Wednesday presentations. Earn Learning Units. Also, join in on Tech Talk Tuesdays. Go to the CSI Website to see the schedule. Also check out the CSI Learning Library for other courses offering Learning Units. There is a wealth of information and learning opportunities.
- There are many resources available to chapters and regions on the chapter and Region community at CSlresources.org.

NEWSLETTER

- **Chapter Membership:** Make a 2025 plan to get new members with Chapter Challenge at your events.
- **Chapters Activities:** Make a 2025 plan to get your Chapter Activities in the GLR Newsletter. Send staylo2021@outlook.com
- **Chapter Study** Certifications: Let us know about your Certification study groups.
- Does your **Chapter** have a plan to **SPONSOR** a member to The CSI National Conference?
- **Showcase your company LOGO in the newsletter.** Send staylo2021@outlook.com

NEWSLETTER

- A reminder that **Leadership Training** powerpoint information is available. We encourage all new Leaders to please review the information. Look for your role [here](#).
- **CSI Member Product Reps** - please send us your Logos to get showcased in the GLR Newsletter. Send [here](#) Thank you
- Newsletter Content. Say something! **You have a voice**. Sound off in the newsletter. Send [here](#)
Thank you
- **Chapter Presidents** – please forward the “in grace” Members to your Chapter Membership Chairs and ask them to personally reach out to the Members in your Chapter that are on the “in grace” list.
Any questions contact <mailto:breese@ghafari.com>
- **Strategic Plan** -Need your input for the following:
 1. Suggest ways to increase membership?
 2. Suggest revenue streams for the Region?
 3. Suggest ways to Improve the membership experience?
 4. Suggest ways to involve the building information community?

Send responses here: [Strategic plan comments](#)

NEWSLETTER

The CHAPTER CHALLENGE, which began in 2018, is still in full effect.

The purpose of this CHALLENGE is to increase membership. In this CHAPTER CHALLENGE, the Chapter members must recruit new members with no cost to the new member. The Chapter will pay for the first year's chapter dues, and the Region will pay for the first year's Institute dues. This is for PROFESSIONAL and EMERGING PROFESSIONAL members only (renewals and industry members are not included).

Your involvement does not stop there! Once the new members attend their first Chapter meeting, the Chapter has to engage those new members, embrace them by making them a part of the Chapter, getting them involved, and giving them a sense of belonging.

Who can you recommend today?

If you have any questions or need any other information, please contact one of the following:

Great Lakes Region Chapter Challenge Advisor

Ken Schmidt – Operations Manager Seward Associates

317-979-1700

kschmidt@sewardassociates.net

Great Lakes Region Membership Chair

Blair Reese 313-269-3868

breese@ghafari.com

Form(s) attached



Construction Specifications Institute Great Lakes Region

“CHAPTER CHALLENGE”

What is CHAPTER CHALLENGE?

- Chapter Challenge is a way to allow Design and Construction Professionals the opportunity to experience CSI for one year with CSI’s goal of the Professional realizing the value of CSI and continue Membership beyond the Chapter Challenge Year.

Who is eligible for CHAPTER CHALLENGE?

- Chapter Challenge is open to a Member of an Architect, Engineer, Interior Designer, or General Contractor Firm who may not be familiar with CSI or have not been a Member of CSI for at least 3 years.

What Does the CHAPTER CHALLENGE Cost?

- New Member - \$0.00 for the first year of membership:
 - The only cost will be participation:
 - Commitment to attend a minimum of 4 regularly scheduled educational meetings in the Chapter Challenge Year;
 - Report the value of being a CSI Member to a Principal or Decision Maker in the Chapter Challenge Member’s Firm a minimum of two times during the Chapter Challenge Year.

How to apply for CHAPTER CHALLENGE?

- Fill out TODAY the attached CSI Membership Application and return it to the Great Lakes Region Membership Chair in the Newsletter.



PO Box 81
Annapolis Junction, MD 20701
Phone: 800-689-2900
CSI Tax ID#: 53-0242938
Fax to: 703-940-8600

Enroll online at www.csiresources.org/join

MEMBERSHIP TYPES

Professional: \$375

I am a technically experienced individual whose primary function is to author, manage, or communicate building information; to create, interpret, or use construction documents; or to educate, support, or assist the construction industry.

Emerging Professional: \$200*

I am an individual who has less than three years experience in any construction-related field and am a prospective Professional Member.

Student: \$70*

I am a full-time student enrolled in an undergraduate or graduate program in a construction industry curriculum at an educational institution.

**Emerging Professional membership is limited to three years, at which time members must renew at the Professional level.*

CSI Membership

CSI Membership is good for one year, with your membership starting the day that your payment is received and processed.



Prices and information are subject to change.

MEMBERSHIP ENROLLMENT FORM

Personal Information

First name: _____ Middle initial: _____ Last name: _____

Nickname: _____

Title: _____

Firm name: _____

Website: _____

Primary Address: _____

City | State | Zip: _____

Primary phone: _____ Fax: _____
 (____) _____ (____) _____

Primary Email: _____

Date of birth: _____

Please review the listings on the back and enter the corresponding number(s) that best describe the following:

Occupation code: _____ Firm type code: _____

Membership Dues and Chapter Designation

Membership Dues (See types of membership above) \$ _____

Home Chapter (See reverse side) _____ Included

Membership Certificate (Optional) \$ 15.00

Total (US funds only) \$ _____

Signature* _____

**Required to validate your enrollment form. (Payable to CSI—please specify "Member Dues" and if renewing membership include member ID on memo line.)*

Visa Mastercard AMEX Check

Card # _____ CVV Code _____ Exp Date _____

Signature* _____

**Signature required for credit card authorization. If using a credit card, please do not email form for security purposes.*



Occupation Codes

100 Specifier or Specifications Consultant	118 A/E Drafter – CAD Operator	137 Surety Professional
101 Architect	119 Estimator	138 Insurance Professional
102 Forensic Architect	120 Surveyor	139 Accountant
103 Landscape Architect/ Designer	121 Construction Manager	140 Attorney
104 Interior Designer/Space Planner	122 General Contractor	141 Manufacturer's Rep/ Supplier
105 Project Manager	123 Subcontractor	142 Building Product Distributor
106 Contract Administrator	124 Constructor	143 Electronic Media Manufacturing Personnel
107 Civil Engineer	125 Construction Trades	144 Project Information Manager
108 Environmental Engineer	126 Labor Representative	145 Publisher
109 Water Resources Engineer	127 Test Lab Personnel	146 Graphic Designer
110 Structural Engineer	128 A/E Representative	147 Technical Writer
111 Electrical Engineer	129 Public Agencies Staff	148 Computer Support Specialist
112 Electronics Engineer	130 Building Official	149 Systems Administrator
113 Mechanical Engineer	131 Building Inspector	150 Association Staff
114 Forensic Engineer	132 Building Owner	151 Academician/Professor/ Teacher
115 Urban Planner	133 Developer	152 Academic Staff
116 Engineering Technician	134 Facilities Manager	153 Student
117 Consultant	135 Realtor	154 Other
	136 Construction Finance Professional	

Firm Codes

300 Commercial Developer
301 Municipal Government
302 State Government
303 Federal Government
304 Product Distributor
305 Manufacturer/Supplier
306 A/E Firm
307 Architectural Design Firm
308 Construction Management
309 Contractor
310 Subcontractor
311 Other (indicate on application)
312 Academic
313 Association/ Technical Society

Locate the numbers corresponding to your occupation and type of firm, then write them in on the front of this form.

Chapters

A home chapter is included as part of your CSI membership. Designate your preferred home chapter on the front of this application. If one is not chosen, the home chapter will be assigned based on your address. For more information, visit www.csiresources.org/communities/components.

Alabama

Birmingham
Huntsville
Mobile Bay
Montgomery

Alaska

Cook Inlet

Arizona

Phoenix
Tucson

Arkansas

Little Rock

California

East Bay-Oakland
Fresno
Los Angeles
Orange County
Redwood Empire
Sacramento
San Diego
San Francisco
Santa Clara Valley

Colorado

Denver
Pikes Peak

Connecticut

Hartford
Housatonic

District of Columbia

DC Metropolitan

Florida

Greater Orlando
South Florida
Pensacola
Suncoast
Tampa Bay

Georgia

Atlanta

Hawaii

Honolulu

Illinois

Chicago

Indiana

Evansville
Indianapolis

Iowa

Central Iowa
Crandic

Kansas

Flint Hills
Mid-Kansas

Kentucky

Louisville

Louisiana

Acadiana
Baton Rouge
New Orleans
Shreveport

Maryland

Baltimore

Massachusetts

Boston

Worcester County

Michigan

Grand Rapids
Lansing
Metropolitan Detroit

Minnesota

Minneapolis-St. Paul
Twin Ports

Mississippi

Mississippi

Missouri

Central Missouri
Greater St. Louis
Kansas City
Southwest Missouri

Nebraska

Nebraska

Nevada

Las Vegas

New Hampshire

New Hampshire

New Jersey

New Jersey

New Mexico

Albuquerque

New York

Buffalo-Western NY
Eastern New York
Long Island
Metropolitan New York
Rochester

Syracuse

North Carolina

Charlotte
Raleigh-Durham

North Dakota

North Dakota/Red River Valley

Ohio

Akron-Canton
Cincinnati
Columbus
Cleveland
Dayton-Miami Valley

Oklahoma

Oklahoma City
Oklahoma State Univ.

Oregon

Portland
Willamette Valley

Pennsylvania

Greater Lehigh Valley
Central Pennsylvania
Erie-Northwestern
Pennsylvania
Northcentral Penn
Philadelphia
Pittsburgh

Rhode Island

Rhode Island

South Carolina

Charleston
Grand Strand
Greenville

Tennessee

Chattanooga
Knoxville
Memphis
Nashville

Texas

Amarillo
Austin
Dallas
Fort Worth
Houston
San Antonio

Utah

Salt Lake City

Vermont

Vermont

Virginia

Blue Ridge
Central Virginia
Northern Virginia
Richmond
Tidewater

Washington

Mt. Rainier
Puget Sound
Spokane

Wisconsin

Fox River Valley
Madison
Milwaukee

CSINext

(Virtual Chapter)

NEWSLETTER

Great Lakes Region CSI Quizmaster – January 2025

Jack P. Morgan, FCSI, CCS, CCCA, CDT, AIA, LEED Green Associate, NCARB, SCIP
Great Lakes CSI Quizmaster

1. Individuals which are active in a major portion of the project delivery process:
 - a. Stakeholders.
 - b. Participants.
 - c. A/E.
 - d. All of the above.

2. One of the benefits of working as a team is not:
 - a. Increased productivity.
 - b. Reduced Project costs.
 - c. Earlier Project completion.
 - d. Fewer meetings.

3. When two spellings are acceptable for the same word, the preferred choice is:
 - a. The shorter spelling.
 - b. The spelling that has been in existence longer.
 - c. Any spelling that is clear.
 - d. The spelling that is given as preferred in the Dictionary.

4. Green buildings are designed to reduce the overall impact of the built environment on Human health and the natural environment by:
 - a. Efficiently using energy, water, and other resources.
 - b. Protecting occupant health and improving employee productivity.
 - c. Reducing waste, pollution, and environmental degradation during construction.
 - d. a and b only.
 - e. a and c only.
 - f. All of the above.

5. The method for how Change Orders will be calculated should be described in the:
 - a. Division 01 – General Requirements.
 - b. Instructions to Bidders.
 - c. General and Supplementary Conditions.
 - d. The Agreement.

CERTIFICATION QUIZ ANSWERS – See page 3

NEWSLETTER

Reminder: Considering Chapter Leadership? We have information!

Have you been considering doing more for your CSI Chapter, or have a wish to grow your leadership skillset? The Great Lakes Region has some tools that can help you find out more about several chapter or region leadership (and committee) positions.

Review the Great Lakes Region Legacy Powerpoints located [here](#).
If the link is broken, visit: <https://www.csiresources.org/greatlakesregion/training/leader-training>

These were developed several years ago and are updated regularly. The past officers who created this system understood that in a volunteer organization like ours there needed to be a repository of sorts. A place that incoming leaders could review some of the traditional responsibilities and activities of a specific position. This roadmap was established to provide the basic information needed to inform and jump start new leaders.

Thinking you'd like to lead your chapter?

Check out the President & President- Elect Training PPT. If that's a little aggressive for you today, sessions exist for Treasurer, Secretary, Director as well.

Committee work a better fit?

See the sessions outlining education, certification, programs, awards, trade shows.

This is the time of year that nominations are being solicited for the upcoming year's chapter leaders. Elections will be happening soon.

These informational tools are sitting online with access 24 hours a day, 7 days a week.

If you review them and have questions- check with your chapter leader in that area for the most current information. I am always available for a discussion. 614.214.5666

Thad Goodman, FSCI, CDT, CCPR, LEED Green Associate

Region Academic Program Committee

**Your Chapter Events Here
Share Your Photos**

Send to staylo2021@outlook.com

NEWSLETTER

Chapter	President	Email	Website for Information
Ohio Valley	Nathan Schneider	Nathan.Schneider@LWsupply.com	Website
Cleveland	Mark Jacobson	mark.jacobson@majaconsult.com	Website
CSI Next	Luana Buratynski	Luana.Buratynski@northernfacades.com	Website
Evansville	Jack Kinkel	jt@kinkel-ae.com	none
Grand Rapids	Brad Hayden	bhayden@tremcoinc.com	Website
Indianapolis	Garrett Dickerson	gdicker4@gmail.com	Website
Lansing	Richard Keuneke	rkeuneke@bergmannpc.com	none
Louisville	Randal Reifsnider	randal.j.reifsnider@gmail.com	Website
Metro Detroit	Mallory Hoffman	mallory@signaturespec.com	Website

NEWSLETTER

Officers

GLR President	GLR President- Elect	GLR Immediate Past President
Kirk Paisley	Ken Schmidt	Gregg Jones
kirk.paisley@bdclarchitects.com	kschmidt@sewardassociates.net	gjones@abonmarche.com
513-964-1154	317-979-1700	260-216-0222
GLR Vice President 1	GLR Vice President 2	GLR Treasurer
John Workley	Mark Ogg	Scott Taylor
john.workley@vocon.com	Mark.Ogg@am.ill.com	staylo2021@outlook.com
216-539-1645	513-205-3813	216-870-1970
GLR Secretary	GLR Institute Director	GLR Emerging Professional
April Rawson	Ivette Bruns	Open
arawson@obe.com	ibruns@ratiodesign.com	
740-323-6089	317-275-6697	

Committees

GLR Academic Liaison	GLR Awards Chair	GLR Education Chair
Thad Goodman	Jack Morgan	Brad Saeger
thadg@nationalgypsum.com	morwalsoplad1@gmail.com	bsaeger@moodynolan.com
614-296-5375	317-508-4516	216-356-4172
GLR Certification Chair	GLR Region Conference Chair	GLR Librarian
Open	Gregg Jones	Jack Morgan
	gjones@abonmarche.com	morwalsoplad1@gmail.com
	260-216-0222	317-508-4516

NEWSLETTER

Committees

GLR Electronic Communications	GLR Membership Chair	GLR Nominating Chair
David Proudfit	Blair Reese	Open
Dsp-csi@cinci.rr.com	breesee@ghafari.com	
513-607-2030	313-269-3868	
GLR Newsletter Co-Editor	GLR Newsletter Editor	GLR Newsletter Distribution
Jack Morgan	Scott Taylor	Ed Brown
morwalsoplad1@gmail.com	staylo2021@outlook.com	ebrown@eticagroup.com
317-508-4516	216-870-1970	317-268-1819

NEWSLETTER

**YOUR Company Logo
HERE**

**YOUR Company Logo
HERE**

**YOUR Company Logo
HERE**

PARTNER with **US** to engage the Design, Architect, Engineer, Owner and Contractors by recognition to manufacturers, your products and services, advertise here.

Contact: Jack Morgan <mailto:morwalsoplad1@gmail.com>

NEWSLETTER

Yearly Reporting Requirements

To ensure continuity in operations, including timely dues payments to chapters, and to acknowledge compliance with the affiliation agreement, every component is asked to complete two reports per year:

May 31 Report

Submit: Officer and leader roster for upcoming fiscal year

September 30 Report

Attest that:

- The component is in good standing to conduct business (current with state and current with IRS)
- Directors and officers' insurance is in place
- General liability insurance is in place
- Banking information is current

Identify:

Any enabling document that changed in previous fiscal year-

- Submit updated copies if have not already
- If bylaws were updated, must also confirm reviewed by independent legal counsel experienced with non-profit, tax-exempt organizations prior to adoption.

Submit:

- Financial documents from the previous year, including state of activities, balance sheet, and cash flow.
- Potential recruitment and customer lists

These reports will be available at least two months ahead of their due date and will be accessible through the Chapter and Region Leader Community.

In the case that a component is not able to meet one of these obligations, the component and CSI national will work together to create a plan to become compliant.

NEWSLETTER

Business New Year's Resolutions for 2025:

Note:

These resolutions focus on holistic business improvement, addressing technological, human, and strategic dimensions of organizational growth.

- **Evaluate and improve remote and in-office work strategies**
- **Invest in collaborative technologies and flexible scheduling**
- **Support Professional Development**
- **Emotional Intelligence**
- **Conflict Resolution**
- **Time Management**
- **Communication Skills**
- **Implement secure VPNs**
- **Upgrade collaborative software tools**
- **Invest in high-quality communication equipment**
- **Focus on Mental Health and Well-being**
- **Strengthen Diversity and Inclusion**
- **Manage Cash Flow More Effectively**
- **Leverage Technology**
- **Explore digital transformation opportunities**
- **Consider AI and automation tools**
- **Upgrade technological capabilities**
- **Support employee growth and skill enhancement**
- **Stay adaptable to industry changes**

NEWSLETTER

CSI Leadership Training

[Leadership Training - Great Lakes Region \(csiresources.org\)](http://csiresources.org)



CSI Learning Library

[CSI \(pathlms.com\)](http://pathlms.com)

Building product manufacturers and associations that provide continuing education

<https://www.arcad.com/ces>

Building Material Systems

[Materials & Systems - Archtoolbox](http://archtoolbox.com)

Specifier Forum Resource

<http://discus.4specs.com/cgi-bin/discus/discus.cgi>

Architectural Education Resource

<https://www.cestrong.com/>

Architecture and AI

[How AI in architecture is shaping the future of design and construction](http://www.architecturaldigest.com/story/how-ai-in-architecture-is-shaping-the-future-of-design-and-construction)