

**PVIS PTSA General Meeting**

**Sept15, 2020 9:00am**

**Via Zoom Platform**

**Welcome**

* Call to Order
* Approval of Today’s Agenda
* Approval of minutes from June 3, 2020 General Meeting
* Introduction of PVIS PTSA 2020-21 Executive Board
  + Tiffney Townley, President
  + Stephanie Lundstrom, EVP
  + Amy Friedman, 1st VP of Organization
  + Jacqueline Enriquez, 2nd VP of Hospitality
  + Chirine Tannous, Assistant 2nd VP
  + Lisa Kim, 3rd VP of Education
  + Jennifer Hong, Assistant 3rd VP
  + Gitte Mikkelson, 4th VP of Safety
  + Carla Hatler, 5th VP of Communications
  + Natalie Waloejo, Assistant 5th VP
  + Kristy Watson, 6th VP Ways & Means
  + Elizabeth Beshear, Assistant 6th VP
  + Betty Lin Peterson, 7th VP of Legislation
  + Margaret Liou, Treasurer
  + Cathy Rucker, Financial Secretary

**Principal’s Report - Micah Farrell**

* Technology Challenges
* Leadership Activities
* Booster Clubs
* BTS night

**Introduction of Jennifer Egan, PVIS assistant principal**

**Guest Speaker**

* Dr. Alex Cherniss, PVPUSD superintendent
* Suzanne Seymour, President, PVPUSD Board of Education

**New Business**

* Motion to Approve the PVIS PTSA 2020-21 Calendar
* Association Meetings(3rd Tuesday every month except Dec, Sept-June)
* Survey Results for Meeting Times
  + Morning 38%
  + Mid-Day 19%
  + Afternoon 9%
  + Evening 34%
  + We will alternate meeting times monthly between morning(9am) and evening(6pm) based on these results
* Update on teacher start-up fund and Booster involvement
* Speakers for general meetings? Please email pvisptsapresident@gmail.com with any feedback
* PTSA Sign purchased for front of school
* 
* Motion to approve Audit Committee - Katherine Tsai(chair), Kristy Watson, and Elizabeth Beshear
* Announcement of Bylaws Committee - Amy Friedman(chair), Betty Lin Peterson, Stephanie Lundstrom and Margaret Liou
* Announcement of Gifting Committee - Diana Heffernan-Shrader, Tiffney Townley, Micah Farrell, Amy Friedman(chair), Kristy Watson, 2 teachers TBD. One non-board member needed.
* Motion to approve Diana Heffernan-Shrader as 3rd Voting Delegate to Council

**Treasurer - Margaret Liou**

* **Treasurer’s Report for the month of June 2020.**

***MOTION:***  to ratify check numbers 4708 - 4712, dated 6/1/20 to 6/30/20 in the amount of $689.92.

***MOTION:*** to ratify transfer of funds between Memberplanet Savings to Checking account, dated 6/1/20 in the amount of $15,000.

***MOTION:*** to ratify transfer of funds, dated 6/1/20 to 6/30/20 in the amount of $1,494.27 to cover 8th grade promotion expenses, teachers’ supplies expenses and zoom expenses.

* **Treasurer’s Report for the month of July 2020.**

***MOTION:*** to ratify check numbers 4713 - 4715, dated 7/1/20 to 7/31/20 in the amount of $563.75.

* **Treasurer’s Report for the month of August 2020.**

***MOTION:***  to ratify check numbers 4716 - 4718, dated 8/1/20 to 8/31/20 in the amount of $1,340.50.

***MOTION:*** to ratify transfer of funds, dated 8/27/20 in the amount of $281.53 to cover Banner expense and zoom expenses.

***MOTION*:** to adopt the 2020-2021 PVIS PTSA budget.

At the request of the 7th VP, we increase the Capital Comes to Campus / Mock Election to $200 and reduce the Capital Convoy to $380.

* **Presentation of the Annual Financial Report for year ended June 30, 2020.**

***MOTION*:** to approve contract - PTAEZ

***MOTION*:** to release funds for the events happening now through January 2021 from the 2020-2021 PVIS PTSA budget totaling $65,482.07 as posted.

Expense:

All Pro Dads Expense

$ 2,800.00

Assemblies

$ 3,000.00

Bank Fee

$ 200.00

Capital Comes to Campus / Mock Election Expense

$ 200.00

Character Development Expense

$ 7,500.00

Chef Class Supplies Expense

$ 5,000.00

Classroom Lab Fees/Supplies Expense

$ 5,000.00

Communications/Printing Expense

$ 300.00

Council Assessment Expense

$ 750.00

Disaster & Safety Carryover Expense

$ 5,075.07

Field Trips Expense

$ 7,500.00

Garden Program

$ 3,500.00

Health Awareness

$ 250.00

Hospitality Expense

$ 300.00

Insurance-Bonding & Liability Expense

$ 270.00

Juvenile Diversion/Founders Day Offering Expense

$ 100.00

Math Club Expense

$ 800.00

Memberplanet Transaction Fees

$ 500.00

Membership Due Expense

$ 4,000.00

Partners in Art/AAYF Expense

$ 675.00

PEF Awareness Week

$ 250.00

President's Expenses

$ 300.00

Principal/President Meeting & Council HSA Expense

$ 351.00

Red Ribbon Week Expense

$ 1,000.00

Reflections Expense

$ 500.00

Reflections Expense (Council)

$ 50.00

Student Directory Expense

$ 3,375.00

Teacher Appreciation -Winter Luncheon Expense

$ 1,500.00

Teacher Supplies Expense

$ 2,250.00

Technology/Supplies Expense

$ 3,500.00

Unallocated Reserves

$ 3,586.00

WEB

$ 500.00

Yellow Ribbon Week Expense

$ 600.00

 Total

$ 65,482.07

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**Financial Secretary - Cathy Rucker**

* Financial Reports for June, July and August

**VP Reports**

**1st VP - Amy Friedman**

* **Registration Recap:**
  + 500 Registrants
  + Academic Excellence: $20,250
  + VIP Membership: $14,000 (40 Families)
  + Other Amount Donations: $4,988.66
  + PTA Memberships: $10,275 (685 PTA members)
  + Directories Purchased: $1458 (81)
  + Teacher Appreciation: $2750
  + Spirit Wear: $9863
  + Chromebook Drive: $8,496
* **Teacher Membership Update**
  + 24 of 30 teachers/staff have joined
* **PVIS PTSA Website**

**3rd VP - Lisa Kim/Jennifer Hong**

* Reflections update
  + Announcement of Debbie Fang as Reflections Chair

**6th VP - Kristy Watson/Eli Beshear**

* Spirit Wear Update

**Historian - Diana Heffernan**

* Maintenance of Social Media Accounts(Facebook & Instagram)

**Adjournment**